



# Pennsylvania Natural Diversity Inventory

## Project Planning & Environmental Review Form

This form provides site information necessary to perform an Environmental Review for special concern species and resources listed under the Endangered Species Act of 1973, the Wild Resource Conservation Act, the Pennsylvania Fish and Boat code or the Pennsylvania Game and Wildlife Code.

### Applicant Information

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Contact Person Information - if different from applicant

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Project Information

Project Name: \_\_\_\_\_  
 Project Location: \_\_\_\_\_ County: \_\_\_\_\_  
 Municipality: \_\_\_\_\_  
 Attach a copy of a U.S.G.S. 7 ½ Minute Quadrangle Map with Project Boundaries clearly marked. U.S.G.S. Quad Name: \_\_\_\_\_

### Project Description

#### Proposed Project Activity (including ALL earth disturbance areas and current conditions)

- Total Acres of Property: \_\_\_\_\_ Acreage to be Impacted: \_\_\_\_\_
1. Will the entire project occur in or on an existing building, parking lot, driveway, road, maintained road shoulder, street, runway, paved area, railroad bed, or maintained lawn? Yes  No
  2. Are there any waterways or waterbodies (intermittent or perennial rivers, streams, creeks, tributaries, lakes or ponds) in or near the project area, or on the land parcel? If so, how many feet away is the project?  
 Yes  \_\_\_\_\_ Feet No
  3. Are wetlands located in or within 300 feet of the project area? Yes  No  If No, is this the result of a wetland delineation?

If you have a "PNDI Project Environmental Review Receipt" with potential impacts, please send a receipt copy, this completed form, and a USGS Quad Map to the agency/agencies noted on the receipt. If you are unable to generate a PNDI Receipt because you do not have Internet access, complete this form, attach a USGS Quad Map, and send them to your local DEP or County Conservation District. For review of a "Large Project," please send form and map to all the agencies listed below. See page 2 for more information.

**Dept. of Conservation and Natural Resources**  
 Bureau of Forestry, Ecological Services Section  
 400 Market St., PO Box 8552  
 Harrisburg, PA 17105  
 fax: 717-772-0271

**PA Fish and Boat Commission**  
 Natural Diversity Section  
 450 Robinson Lane  
 Bellefonte, PA 16823  
 fax 814-359-5175

**PA Game Commission**  
 Bureau of Land Management  
 2001 Elmerton Avenue  
 Harrisburg, PA 17110-9797  
 fax: 717-787-6957

**US Fish and Wildlife Service**  
 Endangered Species Biologist  
 315 South Allen St., Suite 322  
 State College, PA 16801  
 no faxes please

# How to Use the PNDI Project Planning & Environmental Review Form

## **How do I access the PNDI Environmental Review Tool?**

Visit [www.naturalheritage.state.pa.us](http://www.naturalheritage.state.pa.us). Click on “PNDI Project Planning and Environmental Review” on the bottom left corner of the homepage to access the tool. Follow this link to access the ER Tool and for step-by-step instructions on using the ER Tool, FAQ’s and access to an electronic version of the PNDI Form.

## **When do I use this form?**

### **1. Before conducting the PNDI online search**

The Applicant can complete the PNDI Form and submit it to the person conducting the online PNDI Project Planning and Environmental Review Tool search. This person performing the search could be someone from DEP, the County Conservation Districts, or a consultant. Alternatively, if the Applicant plans to conduct the PNDI online search his or herself—a search form is not needed prior to the PNDI online search.

### **2. After conducting the PNDI online search**

If your PNDI Project Environmental Review Receipt has “Potential Impacts,” DEP and the jurisdictional agencies require that you submit additional information to the agencies noted on the Receipt for further review. Please send a copy of the PNDI Receipt, a completed PNDI Form, and a USGS 7.5 minute quadrangle map with project boundaries delineated on the map to the agencies referenced on your PNDI Receipt.

### **3. If your Project is a “Large Project”**— too large/long to search on the online system

Projects are considered “Large Projects” when the ENTIRE project is:

- Linear/Large Projects that exceed map limits: approximately 2-2.84 miles depending on browser size
- Projects that will not fit on 1:24,000 scale map. Project Maximums: 1024 x 768 browsers: 2625 acres; 15,000 feet long x 7600 feet wide; approximately 2.84 miles 800 x 600 browsers: 1050 acres; 11,000 feet long x 4000 feet wide; approximately 2 miles
- Township-wide, Countywide or Statewide Projects. Examples: Act 537 Sewage Plans, Wind Farms, Roadway Improvements exceeding map limits above.

For “Large Project” review, please forward a completed PNDI Form and a USGS 7.5 minute quadrangle with project boundaries and quad name marked on the map to DCNR, PFBC, PGC, and USFWS (contact information on page 1 of form). Due to system limitations and agency requirements, projects should not be submitted piecemeal. The entire project area including roads and infrastructure should be submitted as a single unit.

## **PNDI Form Definitions**

**Applicant:** Person that owns the property or is proposing the project or activity

**Contact Person:** Person to receive response if different than applicant (e.g. Consultant)

**Project Name:** Descriptive title of project (e.g. Twin Pines Subdivision, Miller Bridge Replacement)

**Project Location:** Description of actual location (e.g. Intersection of Smith and Clay Rd., Latitude & Longitude)

**Proposed Activity:** Include ALL earth disturbance activities for project (e.g. for a timber sale—include stream crossings, cutting areas and new roadway accesses). Also include Current Conditions (e.g. housing, farmland, current land cover), and how Construction/Maintenance Activity is to be accomplished

**Total Acres of Property:** Entire site acreage (e.g. timber sale property—including road access (200 acres)

**Acreage to be Impacted:** Disturbance acreage (e.g. timber sale—if the property is 200 acres, but only 100 acres will be disturbed, for example: cutting on 90 acres, a road impacting 10 acres); include all temporary and permanent activities