



CONTACT REPORT

TO:	Brad Schaeffer	FROM:	Carrie Laviolette
DATE:	03/15/16	TT FILE/ PROJECT:	112IC05958 Pennsylvania Pipeline Project
CONTACT:	FedEx	TITLE:	
AFFILIATION:		PHONE:	1-800-463-9939
ADDRESS:		E-MAIL:	
CC:		SUBJECT:	Delivery confirmation of Act 14 Letter

SUMMARY:

Carrie Laviolette (Tetra Tech, Inc.) called FedEx on March 15, 2016 to inquire about a package that was sent October 21, 2015 to Lack Township containing the Act 14 Notification letter and attachments. Tetra Tech indicated "Direct Signature Required" for the shipment, which is listed on the Delivery Confirmation under Special handling/Services, but FedEx failed to obtain a signature.

Carrie Laviolette received a voicemail from Jane at the local State College, PA FedEx office on March 15, 2016 where the package was received for dispatch. Jane from FedEx provided the following explanation for their failure to obtain signature for the October 21, 2015 delivery: She spoke to the driver who is the regular driver, and he did not think there was a signature on it, and the device he was using did not prompt him for that signature. The driver also indicated that he delivers stuff for them all the time, which does not require signature. Jane apologized that a signature was not obtained.

ACTION ITEMS: None