

**FEE REPORT FORM**  
**Radiation-Producing Machine Service Provider**

Environmental Protection / Radiation Protection  
Agency

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Date

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	<u>2006</u>	<u>2007 est.</u>	<u>2008</u>	<u>2009</u>
<b>FEE COLLECTIONS:</b>				
Current	\$19,400	\$19,700		
Proposed			\$30,800	\$30,800

**FEE TITLE AND RATE:**

Current	25 PA Code 218.11(h), A radiation-producing machine service provider shall pay an annual registration fee of \$100.
Proposed	25 PA Code 218.11(h), A radiation-producing machine service provider shall pay an annual registration fee of \$140.

**FEE OBJECTIVE:** Persons who distribute, assemble or install radiation-producing machines or equipment are currently required to register their activities with the Department under 25 PA Code 216.2a and report certain information regarding their activities relating to installation, repair and distribution of radiation-producing machines under 25 PA Code 216.2b. The purpose of this fee is to recover costs associated with the radiation-producing machine service provider program.

**FEE RELATED ACTIVITIES AND COSTS:**

1. Technical and Information Technology support to maintain a registration and records system to collect, record and review service activity data.
2. Clerical and automated processing of applications, annual invoicing, annual issuance of registration certificates.
3. Perform inspections by field staff as needed (about every 1 to 5 years).
4. Clerical review of data supplied on service provider activities to cross-reference installation reports against the database of registered X-ray facilities

**ANALYSIS:** Registration of service providers is handled by the same Central Office staff and infrastructure that register x-ray equipment and facilities. Registration is performed by clerical staff, and assembly reports are reviewed by technical staff. The Regional Office staff that inspect X-ray facilities perform any necessary inspection of service provider site records and perform tests to verify registered service providers are assembling x-ray equipment properly.

Based on a comprehensive workload analysis of the Radiation Control Program, the Department is proposing increases to the Radiation Control fees to cover program costs, including increases in salaries, benefits and operational expenses (including information technology, training, lab services and equipment costs) associated with the Department's registration of radiation-producing machine service providers. The figures below set forth the costs that are associated with these program activities from the present date until 2011. The personnel costs are representative of the staff (pay grade specific salary + benefits/per position) needed to maintain registration of about 220 x-ray machine service providers. Operational expenses itemized below reflect a 38% increase since 2001. The current mandated union contract will cause an additional 20% increase in personnel costs over the next four years.

As indicated in the table below, the estimated annual costs associated with the Bureau of Radiation Protection's registration of radiation-producing machine service providers will range from \$27,752 to \$33,376. The projected revenue for the program, assuming the effectuation of the proposed fee increase, is \$30,800 in 2008. This will cover the cost of the program.

**Radiation-Producing Machine Service Providers – Anticipated Expenses**

<b>Anticipated Expenses</b>	<b>\$ Applicable to FY 07/08</b>	<b>\$ Applicable to FY 08/09</b>	<b>\$ Applicable to FY 09/10</b>	<b>\$ Applicable to FY 10/11</b>
Personnel Costs	\$ 25,752	\$ 27,120	\$ 28,564	\$ 30,376
IT Charges (Including Computer Maintenance, eFACTS upgrades, etc.)	2,000	2,000	3,000	3,000
Specialized Equipment (Including Barracuda, Calibration Costs, etc.)	0	0	0	0
Specialized Training	0	0	0	0
Lab Services/Consultants	0	0	0	0
<b>TOTAL</b>	<b>\$ 27,752</b>	<b>\$ 29,120</b>	<b>\$ 31,564</b>	<b>\$ 33,376</b>

**RECOMMENDATION AND COMMENT:**

Approve the proposed regulations.

Radiation-producing machine services providers have two important functions.

1. They must accurately report their activities. This information is compared to an existing database of registered X-ray equipment to ensure that all X-ray equipment is properly registered and inspected if necessary.
2. The regulated community of X-ray facilities and the general public rely on service providers to provide and install X-ray equipment that meets applicable code and can be operated safely.

The Department is required to provide oversight of radiation-producing machine services described in 25 PA Code 216.6(a) and (c). The source of revenue for this program is a user registration fee. The fee has not been adjusted to compensate for changes in program costs since July 2004.