

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION OF
WATER AND WASTEWATER SYSTEMS OPERATORS**

**Meeting Minutes
April 27, 2007**

Board Members Present

Mary McElhinny
Michael Kyle
Nicki Kasi
William Ross
John Schombert
Matthew Higgins – present via conference call
Cheri Sansoni, Board Secretary
Judy Rivera, Legal Counsel

Board Members Absent

John Brutz, Chairman

Non Board Members Present

Kristin Hice, BWSFR
Mary Zeigler, BWSFR

Mike Kyle called the meeting of the State Board for Certification of Water and Wastewater Systems Operators to order at 9:35 am.

Approval of February 23, 2007 Minutes

John Schombert moved to approve the February 23, 2007 minutes as presented. Seconded by William Ross. The vote was unanimous.

Approval of Upgrades, New Applications and Reciprocity Requests

The new applications and three additions were presented to the Board for approval. Nicki Kasi moved to approve the new applications and additions as presented. Mary McElhinny seconded. The vote was unanimous.

The upgrades were presented to the Board for approval. Nicki Kasi moved to approve the upgrades. Mary McElhinny seconded. The vote was unanimous.

The following reciprocities were reviewed:

Water

William Ross made a motion to table a reciprocity request from Client # 253078 pending further investigation of the client's criminal history report. Nicki Kasi seconded. The vote was unanimous

Mary McElhinny made a motion to issue David Fournier a WAE 1, 4, 6, 7, 8, 10, 11, 12,14 certification. John Schombert seconded. The vote was unanimous.

Criminal History Records

Kristin Hice presented six applications with criminal history reports to the Board. Nicki Kasi made a motion to approve four of the applications and investigate two applications. The applications to be investigated are clients 251595 and 251172. William Ross seconded. The vote was unanimous.

Denials of Applications for Certification Renewal

The following renewal applications are to be denied due to not enough continuing education within their renewal cycle:

Expired: December 2006

<u>Name</u>	<u>Type</u>	<u>ID</u>	<u>Hours</u>
Peter Maniscalco Jr.	WW	192975	0
Anthony Loria	WW	193089	0
Hemal Patel	WW	193437	0
Walter Seal	WW	197101	0
Jerome Setlock	WW	197256	9
Charles Croft Sr.	WW	198037	6
John Egnor	WW	198351	0
Craig Cernic	WW	199114	10
Glenn Fister	WW	199508	9
George Megles	WW	201119	0

Mary McElhinny moved to deny the applications. William Ross seconded. The vote was unanimous.

Chad McCrady’s license expired December 31, 2006. He has 14 hours of continuing education and he sent in a discrepancy report in December that was not addressed. He requested an extension to obtain one hour of continuing education. A motion was made by John Schombert and seconded by Mary McElhinny to grant Mr. McCrady an extension until June 30th 2007 to obtain one credit hour of training to satisfy his current continuing education requirements due to the extreme extenuating circumstances of his renewal application as follows:

1. Confusion over the number of credits given for the Biosolids course even though we have evidence that DEP’s Training Section sent a letter to clarify the number of approved credit hours given for this course. The original course was for 12 hours, but upon review for approval using the new Training Approval Guidelines, the course could be approved for only 11 hours. Mr. McCrady stated he has no record of the letter.
2. There was a processing problem by the Department.

The vote was unanimous. Cheri will send an extension letter to Mr. McCrady.

There was discussion regarding the Post Presentation Credits (PPC) process and giving more flexibility on training courses. Board members requested that DEP provide further information as to how many PPC applications are processed, who was denied and the reason.

Board Guideline Revisions

The Board reviewed and revised the guidelines. There are reciprocity issues related to the amount of experience credit should be given based on past education that still need to be discussed. Nicki will present the revised version at the July Board meeting. The June 29th CPAC meeting has been canceled.

Old Business

The existing ABC contract is set to expire on June 30, 2007. ABC has agreed to maintain the existing fee structure until December 31, 2007, since the Board agreed to participate in an on-line testing program. Nicki has not heard back from ABC regarding the on-line testing issues. DEP is now in the process of extending the contract to December 31, 2007 to allow time to resolve these issues. The Board discussed options for continued administration of the examinations, if these issues are not resolved by December 31; including doing all the scoring and examination preparation in house. The biggest issue that would need to be resolved is the rights the Board has, or does not have, to the bank of questions that have been developed by the Board with subject matter experts over the life of the contract. Judy Rivera is looking further into this issue.

The Board went into executive session at 2:15 and ended at 2:32 to discuss the logistical arrangements for the pending administrative hearing in the Southeast Region.

Nicki moved to adjourn the meeting at 2:32 pm.