

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION OF
WATER AND WASTEWATER SYSTEMS OPERATORS**

**Meeting Minutes
February 23, 2007**

Board Members Present

John Brutz, Chairman

Matthew Higgins

Mary McElhinny

Michael Kyle

Nicki Kasi

William Ross – present via conference call for the first 5 agenda items

John Schombert

Cheri Sansoni, Board Secretary

Judy Rivera, Legal Counsel

Board Members Absent

Mike Kyle

Non Board Members Present

Roberta Radel, BWSFR

Mary Zeigler, BWSFR

Foster Diodato, BWSFR

John Brutz called the meeting of the State Board for Certification of Water and Wastewater Systems Operators to order at 9:45 am.

Approval of December 19, 2006 Minutes

Nicki Kasi moved to approve the December 19, 2006 minutes as presented. Seconded by Mary McElhinny. The vote was unanimous.

Approval of Upgrades, New Applications and Reciprocity Requests

The new applications were presented to the Board for approval. Nicki Kasi moved to approve the new applications as presented. Mary McElhinny seconded. The vote was unanimous.

The upgrades were presented to the Board for approval. Nicki Kasi moved to approve the upgrades. Mary McElhinny seconded. The vote was unanimous.

Six additional new applications and two additional upgrade applications were presented to the Board for approval. John Brutz moved to approve the additional new and upgrade applications. Mary McElhinny seconded. The vote was unanimous.

The following reciprocities were reviewed:

Water

Mary McElhinny made a motion to issue Marcus Loewenthal a WDE 12 certificate. Matthew Higgins seconded. The vote was unanimous.

John Brutz made a motion to issue Eric Johnson a WBE 7, 12, 14 certificate. Mary McElhinny seconded. The vote was unanimous.

Mary McElhinny made a motion to issue Jay Devine a WAE 1, 2, 4, 7, 8, 10, 11, 12, 14 certificate. Nicki Kasi seconded. The vote was unanimous.

Nicki Kasi made a motion to issue Ed Norman a WDE 4, 7, 8, 9, 10 certificate. Mary McElhinny seconded. The vote was unanimous.

Nicki Kasi made a motion to issue Debra Hulings a WAE 1, 2, 4, 5, 7, 8, 10, 11, 12, 14 certificate. John Brutz seconded. The vote was unanimous.

Nicki Kasi made a motion to issue William Skinner a WDE 8, 9, 11, 12 certificate. Mary McElhinny seconded. The vote was unanimous.

Wastewater

Mary McElhinny made a motion to issue Debra Hulings a WWBE 1, 3, 4 certificate. Matthew Higgins seconded. The vote was unanimous.

Mary McElhinny made a motion to issue Robert Frehn a WWC 1 certificate. Matthew Higgins seconded. The vote was unanimous.

Nicki Kasi made a motion to issue Gerald Lebeduik a WWE4 certificate. Mary McElhinny seconded. The vote was unanimous.

Mary McElhinny made a motion to issue Edward Norman a WWCE 1, 4 certificate. Nicki Kasi seconded. The vote was unanimous.

Nicki Kasi made a motion to issue James Coon a WWE4 certificate. John Brutz seconded. The vote was unanimous.

Nicki Kasi made a motion to issue William Skinner a WWBE 1, 2, 4 certificate. Mary McElhinny seconded. The vote was unanimous.

John Schombert made a motion to issue Hans Dieter Moelder a WWE4 certificate. Mary McElhinny seconded. The vote was unanimous.

The Board went into executive session from 10:11 a.m. to 10:25 a.m. After the executive session, John Schombert made a motion to authorize the Board counsel and board secretary to proceed with the administrative process to schedule hearings and respond to petitions filed by DEP. Mary McElhinny seconded. The vote was unanimous.

Board Secretary Report

The Board considered a medical extension request for continuing education requirements from David Kavitski. Nicki Kasi made a motion to deny the request. John Schombert seconded. The vote was unanimous. The reason for the denial was due to the untimely submission of the extension request. His wastewater license expired June 30, 2006 and his water license expired September 30, 2006.

A medical extension request for continuing education was received from James Galloway to extend his wastewater certification. John Schombert made a motion to grant a 6 month extension. Matthew Higgins seconded. The extension of time request was denied by a 3 to 2 vote. The opposing votes were from John Brutz, Nicki Kasi, and Mary McElhinny. The reason for the denial was due to the untimely submission of the extension request. Mr Galloway’s certification expired on December 31, 2005.

A medical extension request for continuing education was received from John Morack Jr. to extend his wastewater certification. Nicki Kasi made a motion to grant a six month extension until June 30, 2007. His expiration date was December 31, 2006. John Schombert seconded. The vote was unanimous. The letter sent to Mr. Morack needs to stress that if he is not medically able to get the additional hour of training he needs by June 30, 2007, he needs to notify the Board in writing as soon as possible, and no later than June 30, 2007. When writing the extension letter to Mr. Morack, the Board Secretary was advised to also stress that he will stay in the same renewal cycle and the training taken between December 31, 2006 and June 30, 2007 will not be applied to his next renewal cycle.

Denials of Applications for Certification Renewal

The following renewal applications are to be denied due to not enough continuing education within their renewal cycle:

Expired: September 2005

<u>Name</u>	<u>Type</u>	<u>ID</u>	<u>Hours</u>
Craig T Spencer	W	193067	0
George L Davenport	W	196260	3

Expired: December 2005

<u>Name</u>	<u>Type</u>	<u>ID</u>	<u>Hours</u>
Craig T Spencer	WW	193067	0

Expired: June 30, 2006

<u>Name</u>	<u>Type</u>	<u>ID</u>	<u>Hours</u>
Robert E Goodling	WW	196990	0
David J Kavitski	WW	199501	7

Expired: September 30, 2006

<u>Name</u>	<u>Type</u>	<u>ID</u>	<u>Hours</u>
David J Kavitski	W	199501	1

W- Water

WW- Wastewater

John Brutz moved to deny the above applications. Nicki Kasi seconded. The vote was unanimous.

CPAC Discussion on Nutrient Removal Subclass

Foster Diodato presented an analysis of the activated sludge exam to the Board. This presentation was given to CPAC at the January 19, 2007 meeting. CPAC moved to go forward with the Nutrient Removal Study as presented.

Mary McElhinny made a motion to support CPAC's recommendation to move forward with the Nutrient Removal Study. John Schombert seconded. The vote was unanimous.

Board Guideline Revisions

Nicki Kasi presented the proposed Board Guidelines. The Board discussed the changes and made further revisions to the main text. The Appendices will need to be reviewed at the next meeting. Nicki will make the revisions and present them at the next meeting.

Nicki Kasi moved to adjourn the meeting at 2:35 pm.