

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION
OF
SEWAGE ENFORCEMENT OFFICERS**

**FINAL
MINUTES
09/23/2015**

Board Vice Chairman Mr. Gordon Sheetz called a meeting of the State Board for Certification of Sewage Enforcement Officers to order at 10:03 a.m. on Wednesday, September 23, 2015. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Samuel D'Alessandro (telephone).....	Board Chairman
Mr. Gordon Sheetz (telephone)	Board Vice Chairman
Ms. Alison Shuler (telephone).....	Board Member
Mr. John Seamans (telephone)	Board Member
Ms. Kristen Szwajkowski.....	Board Secretary, DEP, BPNPSM
Ms. Roberta Radel.....	DEP, BPNPSM
Mr. John Diehl.....	DEP, BPNPSM
Ms. Janice Vollero.....	DEP, BPNPSM

1. Approval of the June 24, 2015, Minutes – No corrections were suggested. Ms. Shuler motioned to approve the June 24, 2015, Meeting Minutes. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried.
2. Certification of new SEOs – Ms. Szwajkowski had previously distributed the names and scores of the 5 candidates who took the September 14, 2015, SEO exam. Mr. Sheetz motioned to certify the 4 candidates that scored passing grades on the exam. Mr. Seamans seconded the motion. The vote was unanimous; motion carried.
3. Exam and Meeting Dates for 2016 – Ms. Shuler motioned to approve the proposed Examination and Meeting dates for 2016. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried.

4. New Business – Mr. Diehl notified the Board that the Department has been made aware of certain SEOs using a “Seal” for their official paperwork. He stated that it is the unofficial opinion of the Department and the Department’s General Counsel that the “Seal” in question is not official or approved and that the Department’s General Counsel representatives are currently working on an official opinion. The Board is in agreement with the Department’s position.

Mr. D’Alessandro expressed his concern on the subject of a lack of continuing education soils courses available to SEOs, in addition to the concerns that were expressed in the June 24, 2015, meeting.

5. Next Board Meeting – Teleconference, December 16, 2015, at 10:00 a.m., 11th Floor Conference Room B, Rachel Carson State Office Building.
6. Mr. Sheetz called for a motion to adjourn the meeting; Ms. Shuler motioned to adjourn the meeting; Mr. Sheetz seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 10:18 a.m.