

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION
OF
SEWAGE ENFORCEMENT OFFICERS**

**FINAL
MINUTES
09/21/2016**

Board Chairman Mr. Samuel D’Alessandro called a meeting of the State Board for Certification of Sewage Enforcement Officers to order at 10:03 a.m. on Wednesday, September 21, 2016. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Samuel D’Alessandro (telephone).....	Board Chairman
Mr. Gordon Sheetz (telephone)	Board Vice Chairman
Mr. John Seamans (telephone)	Board Member
Mr. John Wagman (telephone).....	Board Member
Ms. Kristen Szwajkowski.....	Board Secretary, DEP, BCW
Ms. Roberta Radel.....	DEP, BCW
Mr. Jay Patel.....	DEP, BCW
Ms. Janice Vollero.....	DEP, BCW

1. Approval of the March 16, 2016, Minutes – No corrections were suggested. Mr. Seamans motioned to approve the March 16, 2016, Meeting Minutes. Mr. Wagman seconded the motion. The vote was unanimous; motion carried.
2. Approval of the June 29, 2016, Minutes – No corrections were suggested. Mr. Sheetz motioned to approve the June 29, 2016, Meeting Minutes. Mr. Seamans seconded the motion. The vote was unanimous; motion carried.
3. Certification of new SEOs – Ms. Szwajkowski had previously distributed the names and scores of the 7 candidates who took the September 12, 2016, SEO exam. Out of the 7 candidates, 4 candidates passed the examination. Mr. Sheetz motioned to certify the 4 candidates that scored passing grades on the exam. Mr. Seamans seconded the motion. The vote was unanimous; motion carried.

4. Board Member Mr. Gordon Sheetz term Expiring – Mr. Sheetz previously expressed an interest in serving another term for the Board. The remaining members of the Board expressed their interest in and approval of Mr. Sheetz serving another term for the Board.
5. 2017 Exam and Meeting Dates – Ms. Szwajkowski previously distributed the list of suggested 2017 SEO Certification Examination and Board Meeting dates. The Board suggested moving the June 2017 Examination and Meeting dates to dates later in the month. Mr. Seamans motioned to approve the updated 2017 Meeting and Examination dates. Mr. Wagman seconded the motion. The vote was unanimous; motion carried.
6. New Business – Mr. Jay Patel has filled the vacant Bureau of Clean Water Planning and Permitting Division Manager Position. The Board welcomes Mr. Patel to the program.

Ms. Szwajkowski announced that a candidate has been referred for the vacant Local Government Representative position for the Board.

Mr. Seamans expressed a concern about new certified SEOs knowing how to properly test areas to site a system. He had a concern they were conducting minimal tests, such as only one soil probe/test pit and asked for Mr. Sheetz's opinion on the matter. All were in agreement that the regulations require at least one deep soil probe to test the soil for conventional absorption areas but that bracketing the absorption area using two probes or more was a better practice, especially in areas where marginal soils conditions exist. Mr. Sheetz claimed the academy does teach it this way but it is ultimately the SEO and local agency who decide what and how many tests are needed to properly install an onlot sewage disposal system.

7. Next Board Meeting – Teleconference, December 21, 2016, at 10:00 a.m., 11th Floor Conference Room B, Rachel Carson State Office Building.
8. Mr. D'Alessandro called for a motion to adjourn the meeting; Mr. Sheetz motioned to adjourn the meeting. Mr. Seamans seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 10:25 a.m.