

**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STATE BOARD FOR CERTIFICATION  
OF  
SEWAGE ENFORCEMENT OFFICERS**

**FINAL  
MINUTES  
06/29/2016**

Board Vice-Chairman Mr. Gordon Sheetz called a meeting of the State Board for Certification of Sewage Enforcement Officers (Board) to order at 10:10 a.m. on Wednesday, June 29, 2016. The teleconference meeting was held in the 11<sup>th</sup> floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

|                                     |                              |
|-------------------------------------|------------------------------|
| Mr. Gordon Sheetz (telephone) ..... | Board Vice Chairman          |
| Mr. John Seamans (telephone) .....  | Board Member                 |
| Ms. Kristen Szwajkowski.....        | Board Secretary, DEP, BPNPSM |
| Ms. Roberta Radel .....             | DEP, BPNPSM                  |
| Ms. Janice Vollero.....             | DEP, BPNPSM                  |
| Mr. Nicholas Hong.....              | DEP, BPNPSM                  |

1. Introduction of New SAC Representative – John Wagman – Mr. Sheetz announced that Mr. John Wagman has replaced Ms. Alison Shuler as a representative for the Sewage Advisory Committee.
2. Approval of the March 16, 2016, Minutes – No corrections were suggested. There was no quorum. The Board was unable to vote to approve the March 16, 2016, Minutes.
3. Certification of new SEOs – Ms. Szwajkowski had previously distributed the names and scores of the 20 candidates who took the June 20, 2016, SEO exam. Out of the 20 candidates, 16 candidates passed the examination. There was no quorum. The Board was unable to vote to certify the candidates and according to PA Code 72.52, the candidates will become automatically certified after 30 days.

4. Certification Renewal Process – Update – Ms. Szwajkowski explained that about 70% of the current SEO force has renewed its certification. She also noted that the population of certified SEOs has slowly decreased with each cycle.
5. John Diehl Retirement Announcement – John Diehl, previously the Section Chief for the Act 537 Enforcement, has retired effective June 25, 2016. It is not known yet who will replace him.
6. New Business – Mr. Sheetz and Mr. Seamans expressed a concern with the limited amount of soils training available to SEOs.

The Board and the Department will decide whether or not to reschedule this Board meeting.

Mr. Sheetz questioned the status of the appointment of a new local government representative for the Board. Ms. Szwajkowski explained that the Department is in the process of filling that vacancy, but as of right now, a candidate has not been identified.

7. Next Board Meeting – Teleconference, September 21, 2016, at 10:00 a.m., 11<sup>th</sup> Floor Conference Room B, Rachel Carson State Office Building.
8. Mr. Sheetz called for a motion to adjourn the meeting; there was no quorum. The Board was unable to vote. The meeting adjourned at 10:26 a.m.