

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION
OF
SEWAGE ENFORCEMENT OFFICERS**

**DRAFT
MINUTES
08/15/2018**

Board Chairman Mr. Samuel D’Alessandro called a meeting of the State Board for Certification of Sewage Enforcement Officers to order at 10:08 a.m. on Wednesday, August 15, 2018. The teleconference meeting was held in the 11th floor conference room B of the Rachel Carson State Office Building, Harrisburg, PA.

Meeting Attendees:

Mr. Samuel D’Alessandro (telephone).....	Board Chairman
Mr. Gordon Sheetz (telephone)	Board Vice Chairman
Mr. John Wagman (telephone).....	Board Member
Mr. John Seamans (telephone)	Board Member
Vacant.....	Board Secretary, DEP
Mr. John Cantwell	Board Legal Counsel, DEP
Ms. Roberta Radel.....	DEP, BCW
Mr. Brian Schlauderaff.....	DEP, BCW
Ms. Janice Vollero.....	DEP, BCW

1. Consideration of approval of the May 30, 2018, minutes – Mr. Wagman motioned to approve the May 30, 2018 meeting minutes. Mr. Gordon Sheetz seconded the motion. The vote was unanimous; motion carried.
2. Status of the Board Secretary position- Ms. Radel just received permission to start the process of filling the secretarial position.
3. Certification of new SEOs - One (1) candidate took the exam and passed. Mr. Sheetz made a motion to certify the candidate that passed the exam and Mr. Seamans seconded the motion. The vote was unanimous; motion carried.
4. Update on advanced soils training - Mr. Schlauderaff said the DEP is close to having a final product. Initially the course will be offered to SEOs that are certified but never had the Advanced Soils 109 course. These SEOs will have five (5) years to successfully complete the course. Mr. Seamans mentioned that the Advanced Soils 109 course test was too hard

and its purpose appeared to be to weed out SEOs. He mentioned that there are tricky questions on the written test.

5. Update on the Bureau of Clean Water's Learning Management System (LMS) - Ms. Vollero said the DEP is getting ready to beta test and when that is done, the LMS will go live. The DEP is looking around October for the system to go live. The DEP has a teleconference scheduled for the 20th of August with the training sponsors to bring them up to speed with the LMS. The DEP will eventually have a training webinar for the sponsors or invite the sponsors here for a hands-on training.
6. New Business – There was no new business.
7. Next Board Meeting – Teleconference, October 31, 2018, at 10:00 a.m., 11th Floor conference room B, Rachel Carson State Office Building.
8. Mr. D'Alessandro called for a motion to adjourn the meeting. Mr. Wagman motioned to adjourn the meeting. Mr. Sheetz seconded the motion. The vote was unanimous; motion carried. The meeting adjourned at 10:34 a.m.