



# STATE BOARD FOR CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS

## DRAFT MINUTES | WEDNESDAY, APRIL 24, 2024

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### BOARD MEMBERS PRESENT

Samuel D’Alessandro (telephone) ..... Board Chair  
Gordon Sheetz (telephone) ..... Board Vice-Chair  
John Wagman (telephone) ..... Board Member  
Luke Helsel (telephone)..... Board Member  
Michael Ciocco (telephone) ..... Board Member

### DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) STAFF PRESENT

John Cantwell (telephone) ..... Board Legal Counsel, DEP  
Chloe Wilson (telephone).....Board Secretary, DEP  
Brian Chalfant (telephone).....DEP, Policy Office  
Leda Lacomba.....Counsel, DEP

### COMMUNITY MEMBERS PRESENT

Jesse (telephone) ..... Erie County Courthouse

### CALL TO ORDER, INTRODUCTIONS, AND ATTENDANCE

The meeting was called to order by Chair Samuel D’Alessandro at 10:11 a.m. The meeting was held through Microsoft® Teams online, as well as in-person, in the 12<sup>th</sup> floor conference room of the Rachel Carson State Office Building, at 400 Market Street, Harrisburg, PA. A quorum was present.

### APPROVAL OF PREVIOUS MEETING MINUTES

Chair D’Alessandro requested consideration of the November 15, 2023, draft meeting minutes.

**Motion:** Luke Helsel motioned to approve the minutes from November, with John Wagman seconding the motion. Motion passed unanimously.

### 2024 OFFICER ELECTIONS & SEO BOARD POSITIONS UPDATE

Board Counsel John Cantwell advised that a chairperson and vice-chairperson shall be elected annually by majority vote.

**Motion:** Mr. Wagman made a motion for Chair D’Alessandro to continue in his present position with Gordon Sheetz as vice-chair. Michael Ciocco seconded the motion. Motion passed unanimously.

### **CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS**

A request for a testing accommodation was received from a candidate on Wednesday, March 20 and was granted by board vote through email on Wednesday, March 27. Chair D'Alessandro requested feedback from the Board regarding the results of the April 12, 2024, SEO Certification Examination. Ms. Wilson reported of the 13 candidates who sat for exam, 10 had passed and 3 had failed.

**Motion:** Mr. Helsel motioned to certify the 10 candidates who had passed the exam. Mr. Ciocco seconded the motion. Motion passed unanimously.

### **NEW BUSINESS**

Ms. Wilson shared that staff were currently conducting a field review of the SEO Precertification Academy which will be offered by DEP in the future.

### **PUBLIC COMMENTS**

No members of the public were present in person. One member of the public was present via telephone. No comments were made.

### **ADJOURNMENT**

Chair D'Alessandro called for a motion to adjourn the meeting.

**Motion:** Mr. Wagman made a motion to adjourn the meeting, with Mr. Helsel seconding the motion. Motion passed unanimously. The meeting adjourned at 10:26 a.m.

### **NEXT MEETING**

Wednesday, June 26, 2024