



STATE BOARD FOR CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS MEETING MINUTES | WEDNESDAY, SEPTEMBER 6, 2023

BOARD MEMBERS PRESENT

Samuel D’Alessandro (telephone).....Board Chair
Gordon Sheetz (telephone) Board Vice-Chair
John Wagman (telephone) Board Member
Luke Helsel (telephone)..... Board Member

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) STAFF PRESENT

John Cantwell (telephone) Board Legal Counsel, DEP
Chloe Wilson (telephone).....Board Secretary, DEP
Leda Lacomba (telephone).....Counsel, DEP
Janice Vollero.....DEP, BCW

COMMUNITY MEMBERS PRESENT

Ryan Oxenford (telephone) Chester County Health Department

CALL TO ORDER, INTRODUCTIONS, AND ATTENDANCE

The meeting was called to order by Chair Samuel D’Alessandro at 10:03 a.m. The meeting was held through Microsoft® Teams online, as well as in-person, in the 12th floor conference room of the Rachel Carson State Office Building, at 400 Market Street, Harrisburg, PA. A quorum was present.

APPROVAL OF PREVIOUS MEETING MINUTES

Chair D’Alessandro requested consideration of the May 17, 2023 draft meeting minutes.

Motion: Vice-Chair Sheetz motioned to approve the minutes from May, with Mr. Wagman seconding the motion. Motion passed unanimously.

SEO CERTIFICATION ACADEMY STATUS

Ms. Vollero reported changes in the sponsorship of the SEO Certification Academy. The Pennsylvania State Association of Township Supervisors (PSATS) is no longer offering the SEO Certification Academy; the current sponsor for the Academy is the Pennsylvania Association of Sewage Enforcement Officers (PASEO). Ms. Vollero noted that PASEO will be administering the Academy from October 23-27, 2023 and October 30-November 3, 2023. As a result of these developments, Ms. Wilson recommended the cancellation and rescheduling of the remaining exam

(October 20th) and board meeting (November 1st) dates. She proposed holding the examination on Friday, October 27th and Friday, November 3rd, with a board meeting date to be held on Wednesday, November 15th, to discuss the outcome of both exams. Ms. Vollero also shared that DEP plans to make the SEO Certification Academy available online in the future.

Motion: Mr. Helsel made a motion to approve the proposed changes to the SEO Certification Exam schedule and the SEO Board meeting date, with Vice-Chair Sheetz seconding the motion. Motion passed unanimously.

PROPOSED AMENDMENT TO SEO BOARD BYLAWS

Mr. Cantwell proposed an amendment to the Bylaws, Article 4(e), to provide clarity to any issues that may arise when board members are awaiting reappointment. Chair D'Alessandro requested consideration of the proposed amendment.

Motion: Mr. Wagman made a motion to accept the amendment to the Bylaws, with Vice-Chair Sheetz seconding the motion. Motion passed unanimously.

CERTIFICATION OF SEWAGE ENFORCEMENT OFFICERS

Chair D'Alessandro requested feedback from the Board regarding the results of the August 25, 2023 SEO Certification Examination. Ms. Wilson reported of the 6 candidates who sat for the exam, 4 had passed and 2 had failed.

Motion: Vice-Chair Sheetz motioned to certify the 4 candidates who had passed the exam. Mr. Helsel seconded the motion. Motion passed unanimously.

NEW BUSINESS

Ms. Vollero disclosed additional Precertification Soils course dates set by Soil Hub for October 5-6, 2023, with the location to be determined.

PUBLIC COMMENTS

No members of the public were present in person. One member of the public was present via telephone. No comments were made.

ADJOURNMENT

Chair D'Alessandro called for a motion to adjourn the meeting.

Motion: Mr. Wagman made a motion to adjourn the meeting, with Vice-Chair Sheetz seconding the motion. Motion passed unanimously. The meeting adjourned at 10:32 a.m.

NEXT MEETING

Wednesday, November 15, 2023