Introduction:

Act 537 Guidance: Sewage Enforcement Officer Certification and Training Program

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SEO Certification Process

- DEP scores exams
- Board receives list of candidates, pass/fail
- Board certifies each eligible candidate
- SEO receives certificate

Prerequisite Training

- Teach basic skills/knowledge
- There are minimum training requirements
- Provided by DEP-approved third party training

SEO Continuing Education/Training

- Two year certification cycle
- 15 CE credits/cycle
- Up to 7 credit rollover beginning 2014-16
- CE course options
- DEP-approved training course categories

SEO Certification Exam

- Consists of 100 multiple choice questions
- Scoring: 70% overall, $\geq$ 50% in each category
- 3 time fail = complete a DEP-approved course
- Exam registration through Board

SEO Continuing Education/Training

- Onlot alternate technology training
- Duplicate course policy
- SEO responsibilities
- Posting of active SEO list

Certification Status

- Certification Renewal Process for:
  - Active Status
  - Lapsed Status

Summary – Key Points

- DEP has an established SEO certification/training program.
- There are SEO certification and training requirements
- The State Board for Certification of SEOs certifies SEOs and handles disciplinary appeals
- There are certification renewal and reinstatement procedures for SEOs

Certification Reinstatement

- Inactive Status
  - Must pass SEO certification exam
  - Reassigned original SEO certification number
  - Not required to take prerequisite training

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Certification Reinstatement, cont'd

- Suspended or Revoked Status
  - Must request certification reinstatement
  - There may be training requirements