

**ATTACHMENT 1**

**DRAFT MINUTES**

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COMMONWEALTH OF PENNSYLVANIA  
COAL AND CLAY MINE SUBSIDENCE INSURANCE FUND BOARD MEETING**

**May 6, 2016**

A special meeting of the Coal and Clay Mine Subsidence Insurance (MSI) Board (Board) was called to order at 10:00 a.m. on May 6, 2016, in the 5<sup>th</sup> Floor Conference Room of the Rachel Carson State Office Building, 400 Market Street, Harrisburg, Pennsylvania.

Board members present at the meeting were as follows: Thomas Callaghan, Director, Bureau of Mining Programs, Department of Environmental Protection (DEP), Designated Chair for John Quigley, Secretary of DEP; Mark Lersch, Director, Bureau of Property and Casualty Insurance, Designated Representative for Board Member Teresa D. Miller, Commissioner of Insurance; and Christopher Donahue, Assistant Counsel, Designated Representative for Board Member Timothy A. Reese, State Treasurer.

Also attending the meeting were the following DEP employees: Paul Pocavich, Bureau of Mining Programs; and Lawrence Ruane, MSI Program Administrator.

Issues discussed and actions taken at the meeting:

Call to Order/Approval of the January 14, 2016 MSI Board Meeting Minutes

The Board reviewed the draft minutes of the meeting, and unanimously approved the minutes of the January 14, 2016 MSI Board Meeting.

Review of Board Resolution

The Board reviewed and unanimously approved a resolution declaring that all current and future administrative delays imposed on payments of commonwealth obligations by management directive to be inapplicable to payments of damage claim and premium refund checks made to subscribers of the fund by any agency or office that may process such payments upon completion of the agency or office's constitutional or statutorily imposed administrative prerequisites. The Board then directed that the resolution be circulated to the mandated Board members for signatures.

Other Business, Next Meeting and Adjournment

As established at the January 14, 2016 Board meeting, the next regularly scheduled meeting of the MSI Board will be held at 10:00 a.m. on January 12, 2017, in the 12<sup>th</sup> Floor Conference Room of the Rachel Carson State Office Building, 400 Market Street, Harrisburg, Pennsylvania. With no further business before the Board, the meeting was adjourned at 10:15 a.m.

**KEY OBLIGATIONS:**

- 1) DEP will circulate the approved resolution for signatures of the mandated Board members.