

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
STATE BOARD FOR CERTIFICATION OF
WATER AND WASTEWATER SYSTEMS OPERATORS**

**Board Meeting Minutes
June 16, 2016
10th Floor Conference Room**

Board Members Present

Joseph Swanderski, Chairman
Michael Kyle
Mary Roland
John Schombert via conference call
Curt Steffy
Cheri Sansoni, Bureau of Safe Drinking Water (BSDW)
John Cantwell, Legal Counsel

Board Members Absent

Rachel Brennan

Non Board Members Present

Roland Gensel, BSDW
Dawn Hissner, BSDW
Scott Sykes, BSDW
Robert Digilarmo, Bureau of Clean Water (BCW)
Robert Kachonik, BCW

Mr. Swanderski called the meeting of the State Board for Certification of Water and Wastewater System Operators (Board) to order at 10:04 AM.

Criminal History Report

Ms. Sansoni presented one CHR on behalf of the review committee.

Client # 258576, a water applicant, was convicted of felony charges in 1998 for criminal conspiracy to commit a crime. He is requesting WE certification. The offenses are not related to a water or wastewater system. The review committee recommended that the Board approve certification for this applicant. Mr. Kyle motioned to approve. Mr. Steffy seconded the motion. The vote was unanimous. Motion carried.

Approval of April 12, 2016 Minutes

Mr. Kyle motioned to approve the April 12, 2016 minutes as written. Ms. Roland seconded the motion. The vote was unanimous. Motion carried. Mr. Kyle then stated he would like to table the minutes to have more detail added on the stormwater course discussion under Old and New Business. Mr. Kyle motioned to rescind his motion to approve the minutes. Ms. Roland seconded the motion. The minutes from the April 12, 2016 meeting will be revised and tabled until the August 18 meeting.

Approval of New and Upgrade Applications

The new and upgrade applications were presented to the Board for approval. Ms. Roland motioned to issue licenses for all new and upgrade applications. Mr. Swanderski seconded the motion. The vote was unanimous. Motion carried.

Reciprocity Request

Four water and three wastewater reciprocity applications were presented to the Board for approval. Mr. Steffy motioned to approve the reciprocity applications. Ms. Roland seconded the motion. The vote was unanimous. Motion carried.

Compliance and Enforcement

Ms. Hissner reported that the pre-draft technical guidance document is undergoing internal review. Once the review is complete, the document will be shared with this Board and the CPAC members for comments. The draft guidance will then be published in the *PA Bulletin* with a public comment period to allow all industry stakeholders an opportunity to review and comment before the guidance is finalized.

Board Secretary Report

Ms. Sansoni presented the following extension requests:

Paul Zipf – extension request was presented at the April 12, 2016 meeting. After the Board's review, they requested Mr. Zipf provide medical documentation to back up his request. Mr. Zipf failed to provide additional medical documentation. Ms. Roland motioned to deny the extension. Mr. Kyle seconded the motion. The vote was unanimous. Motion carried.

Douglas Franks – is requesting an extension of his wastewater WWAE 1-4, renewal cycle which expired December 31, 2014 due to extreme circumstances. He completed 12 training hours of the required 30 training hours to renew. Ms. Roland motioned to deny the extension since he did not provide any supporting documentation to warrant the extension. Mr. Steffy seconded the motion. The vote was unanimous. Motion carried.

Old and New Business

The Peter Neely falsification case update was provided for informational purposes. May 9, 2016 Mr. Neely pled guilty to two F3 felonies and is receiving two years' probation on each count and was fined \$5050.00. The felony charges are: one count of tampering with public records and one count of violation of the Clean Streams Act. His case was transferred to Bucks County for probation and supervision.

Board members went into executive session at 11:00 to discuss the Pipito Hearing brief. The executive session ended at 12:09.

Comments from the Public

There were no comments from the public.

Mr. Swanderski motioned to adjourn the meeting at 12:15 AM.