



Oil and Gas Management

A large photograph of an oil well rig in a rural, green landscape. The rig is tall and metallic, with a red top section. In the foreground, there are blue and yellow storage tanks, a red pickup truck, and a gravel driveway leading towards the rig. The sky is blue with some light clouds.

Pennsylvania
Department of Environmental Protection
Office of Oil and Gas Management

Oil and Gas
Production/Waste Reporting
Offline Spreadsheet Report Completion Process

[Oil and Gas Production/Waste Reporting Website](https://www.paoilandgasreporting.state.pa.us/login.aspx?ReturnUrl=/default.aspx)

<https://www.paoilandgasreporting.state.pa.us/login.aspx?ReturnUrl=/default.aspx>

Step 1. If you have previously registered, enter your OGO# and Password.

If you have received a letter containing your OGO# and OGAPS Password, you must first click the "Register for an account" link below before proceeding.

Log In	
OGO Number:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Log In"/>	

Step 2. Then click the Log In button.

[Register for an account](#)

[Forgot Password?](#)

[Form to send e-mail to help desk](#)

DEP Application Support Help Desk Information:

Number: (717) 705-3768

Hours: Monday to Friday 8:00 am to 4:30 pm

E-mail: RA-EPOilandGasRpt@pa.gov

[Privacy Policy](#) | [Security Policy](#)

Copyright ©2009-2013 Commonwealth of Pennsylvania. All Rights Reserved

Local intranet

100%



DEP Oil and Gas Reporting - Electronic

Welcome

Click on Production/Waste Reporting

Log off

- Site Menu
- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

Welcome to the Pennsylvania ~~DEP Oil & Gas~~ website for Operators to electronically report production, waste and provide DEP with notification information. Unconventional well production and waste is required to be reported electronically to DEP using this website by February 15th and August 15th of each year. All other Conventional well production and waste is required to be reported annually by February 15th.

Production/Waste Reporting: allows Operators to select a reporting period to create a production report, and/or to make modifications to unsubmitted reports for production and waste data. A status is noted for each created report.

SPUD Notification: Section 201(f) of the Pennsylvania Oil and Gas Act requires well operators to provide the Department with a least 24 hours notice of the date on which drilling of a permitted well will commence. In addition, each Well Permit issued by the Department specifically requires the well operator to notify the DEP Oil and Gas inspector identified on the permit at least 24 hours prior to commencement of drilling activities for that well. Operators should submit the required notification to the assigned DEP Oil and Gas inspector for a permitted well prior to commencement of drilling activities.

DEP Notifications: As of April 13, 2012, the Site Menu link, *DEP Notifications*, passes control over to the DEP Notification system where operators can submit various notifications to DEP. Your user context is preserved, and you can freely move between this well production reporting site and the notification system without the need to login separately. See also the *What's New* release notes.



pennsylvania PA

PA STATE AGENCIES

ONLINE SERVICES

Tom Corbett, Governor

Michael Krancer, Secretary

DEP Oil and Gas Reporting - Electronic

Production/Waste Reporting

Log off

STEP 1. In Step 1 Section – Create a Report. Select current reporting period from drop down list.

STEP 1: Create a Report

Select a reporting period:

Choose one of the following options:

A. Create a manual data entry report

B. Use Spreadsheet Reporting

STEP 2: View or Modify an Existing Report

The following table lists all well reports that have been created for your operator number. If a report has not yet been submitted, click on the link below. Any reports already submitted to DEP can be viewed below.

- Production Reporting Guide
- Spreadsheet Reporting
- Download and Validation
- Spreadsheet Reporting Guide
- Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage

Step 2. In Step 1 Section – Create a Report. Select Option B. Use Spreadsheet Reporting.

			View	Modify	Delete	Retract
Jul - Dec 2010 (Marcellus Only - 6 mos.)	Submitted 2011/02/02	February 15, 2011	View			
Jan - Dec 2010 (Annual O&G, without Marcellus - 12 mos.)	Submitted 2011/02/15	February 15, 2011	View			
Jul 2009 - Jun 2010 (Marcellus Only - 12 mos.)	Submitted 2010/09/16	August 15, 2010	View			



pennsylvania PA

PA STATE AGENCIES

ONLINE SERVICES

Tom Corbett, Governor

Michael Krancer, Secretary

Click Download workbook to create an Excel Workbook that you may enter your production/waste data offline. You may save this file on your local computer and name it whatever you want to.

[Log off](#)

...007 (or better), you can download a workbook of spreadsheets populated with your last ... contains sheets for both production and waste. You can add any missing well by ... For instruction please see the [Spreadsheet guide](#). The guide provides instructions on ... e to DEP using the downloaded workbook.

- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

When you have completed populating your workbook with production and waste data please use the data validation section below to ensure your workbook complies with DEP's business rules for production and waste data.

Select Reporting Period:

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:

Click OPEN to immediately open the Excel workbook for data entry.
Click SAVE to save the Excel workbook on your local computer.




pennsylvania PA


DEP Oil and Gas Reporting - Electronic

- Site Menu
- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

File Download

Do you want to open or save this file?

 Name: PA_DEP_Workbook_18_103.xlsx
 Type: Microsoft Excel Worksheet, 22.5KB
 From: epentwebs03

 While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

ONLINE SERVICES
Michael Krancer, Secretary

[Log off](#)

of spreadsheets populated with your last
You can add any missing well by
[guide](#). The guide provides instructions on

please use the data validation section
d waste data.

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:



For Excel spreadsheet detail instructions, click on Spreadsheet guide.

- Site Menu
- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

Download workbook

If you have Microsoft Excel for Office 2007 (or better), you can download a workbook of spreadsheets populated with your last known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

When you have completed populating your workbook with production and waste data please use the data validation section below to ensure your workbook complies with DEP's business rules for production and waste data.

Select Reporting Period:

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

pennsylvania PA

PA STATE AGENCIES

ONLINE SERVICES

Tom Corbett, Governor

Michael Krancer, Secretary

DEP Oil and Gas Reporting - Electronic

Download and Validation

[Log off](#)

Site Menu

- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

When you have completed entering all your production/waste data use the Data Validation section to validate and upload your report to DEP.

how to report your production and waste to DEP using the downloaded workbook.

When you have completed populating your workbook with production and waste data please use the data validation section below to ensure your workbook complies with DEP's business rules for production and waste data.

Select Reporting Period:

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION



pennsylvania PA

PA STATE AGENCIES

ONLINE SERVICES

Tom Corbett, Governor

Michael Krancer, Secretary

DEP Oil and Gas Reporting - Electronic

Download and Validation

[Log off](#)

Site Menu

- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List

Download workbook

If you have Microsoft Excel for Office 2007 (or better), you can download a workbook of spreadsheets populated with your last known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

When you have completed populating your workbook with production and waste data please use the data validation section

Step 1. Use the Browse button to locate you production/waste Excel Spreadsheet on your local computer.

Download workbook

What's New
Change Password
Change Security Q and A

Step 2. Click the Validate data button to validate your report to DEP.

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:

Browse...

Validate data

- Production Reporting Guide
- Spreadsheet Reporting
- Download and Validation
- Spreadsheet Reporting Guide
- Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security
- Manage Other User Info

known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

When you have completed populating your workbook with production and waste data please use the data validation section below to ensure your workbook complies with DEP's business rules for production and waste data.

Any data validations errors will show on screen and must be corrected. Make necessary corrections to your production/waste Excel Spreadsheet and return to PAGE 9 and repeat Step 2 until no errors are displayed

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:

Browse...

Validate data

Workbook failed data validation. Please fix error(s) listed below and try again...

- Error on permit 051-24270: Waste data is missing one or more of Waste Type, Volume, or Waste Facility**
- Error on permit 051-24271: Waste data is missing one or more of Waste Type, Volume, or Waste Facility**
- Error on permit 051-24448: Waste data is missing one or more of Waste Type, Volume, or Waste Facility**
- Error on group 1: Group has more than one reporting well. Make sure that one and only one well permit # in a group has production volume, wastes volume, or comments.**

Download and Validation

[Log off](#)

Site Menu

Welcome

Online Reporting

Production/Waste Reporting

Production Reporting Guide

Spreadsheet Reporting

Download and Validation

Spreadsheet Reporting Guide

Download workbook

If you have Microsoft Excel for Office 2007 (or better), you can download a workbook of spreadsheets populated with your last known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

When your production/waste Excel spreadsheet passes all data validation rules Workbook passed data validation message will be shown.

and waste data please use the data validation section production and waste data.

nos.)

Download workbook

Change Password
Change Security Q and A
Manage Other User Info

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:

Browse...

Validate data

Workbook passed data validation

The data in your workbook has been deemed valid. You may create a report now by clicking the *Create report now* button. Please note that, for operators with the largest numbers of wells (5000+), the report creation process can approach around 10 minutes to complete.

Create report now

Download and Validation

[Log off](#)

Site Menu

Welcome
Online Reporting
 Production/Waste Reporting
 Production Reporting Guide
Spreadsheet Reporting
 Download and Validation
 Spreadsheet Reporting Guide

Download workbook

If you have Microsoft Excel for Office 2007 (or better), you can download a workbook of spreadsheets populated with your last known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

Click the Create report now button to create your production/waste report to be submitted to DEP.

and waste data please use the data validation section for production and waste data.

Select Reporting Period: Jan - Dec 2012 (Conventional wells - 12 mos.)

Download workbook

Contact Us
What's New
Change Password
Change Security Q and A
Manage Other User Info

Data validation

This data validation allows you to check your workbook for warnings and errors without creating an actual report in the DEP database. You can then fix your errors and try uploading your workbook. Please note that, for operators with the largest numbers of wells (5000+), the validation process can approach around 60 seconds to complete.

Select your workbook file:

Browse...

Validate data

Workbook passed data validation

The data in your workbook has been deemed valid. You may create a report now by clicking the *Create report now* button. Please note that, for operators with the largest numbers of wells (5000+), the report creation process can approach around 10 minutes to complete.

Create report now

- Site Menu
- Welcome
- Online Reporting
 - Production/Waste Reporting
 - Production Reporting Guide
 - Spreadsheet Reporting
 - Download and Validation
 - Spreadsheet Reporting Guide
 - Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

Download workbook

If you have Microsoft Excel for Office 2007 (or better), you can download a workbook of spreadsheets populated with your last known well inventory. This workbook contains sheets for both production and waste. You can add any missing well by specifying its Permit # for identification. For instruction please see the [Spreadsheet guide](#). The guide provides instructions on how to report your production and waste to DEP using the downloaded workbook.

When you have completed populating your workbook with production and waste data please use the data validation section below to ensure your workbook complies with DEP's business rules for production and waste data.

Select Reporting Period: Jan -

Step 1. If you wish to submit you report to DEP at this time, Click the Submit as Final to submit DEP. Go to Page 16 of these instructions.

Step 2. If you wish to submit your report at a later date, click on Production/Waste Reporting link.

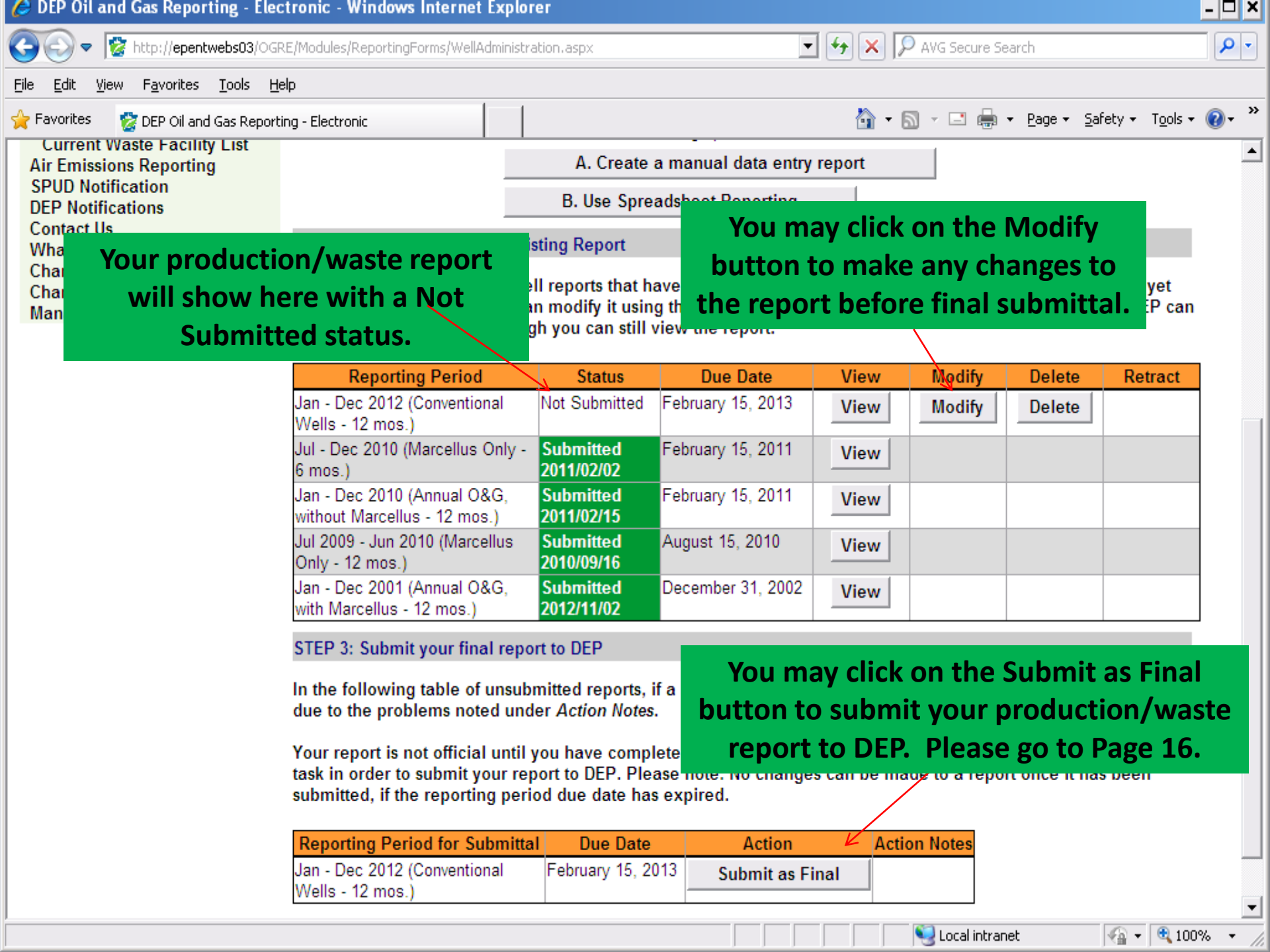
...s and errors without creating an actual report in the DEP workbook. Please note that, for operators with the largest and 60 seconds to complete.

Select your workbook file:

Your report was created successfully.

It has also been deemed complete. You can submit it to DEP as final now:

Alternatively, you may choose to submit your report to DEP later. Meanwhile, you can [View](#) or [Modify](#) it from the [Production/Waste Reporting](#) page.



Your production/waste report will show here with a Not Submitted status.

You may click on the Modify button to make any changes to the report before final submittal.

Reporting Period	Status	Due Date	View	Modify	Delete	Retract
Jan - Dec 2012 (Conventional Wells - 12 mos.)	Not Submitted	February 15, 2013	<input type="button" value="View"/>	<input type="button" value="Modify"/>	<input type="button" value="Delete"/>	
Jul - Dec 2010 (Marcellus Only - 6 mos.)	Submitted 2011/02/02	February 15, 2011	<input type="button" value="View"/>			
Jan - Dec 2010 (Annual O&G, without Marcellus - 12 mos.)	Submitted 2011/02/15	February 15, 2011	<input type="button" value="View"/>			
Jul 2009 - Jun 2010 (Marcellus Only - 12 mos.)	Submitted 2010/09/16	August 15, 2010	<input type="button" value="View"/>			
Jan - Dec 2001 (Annual O&G, with Marcellus - 12 mos.)	Submitted 2012/11/02	December 31, 2002	<input type="button" value="View"/>			

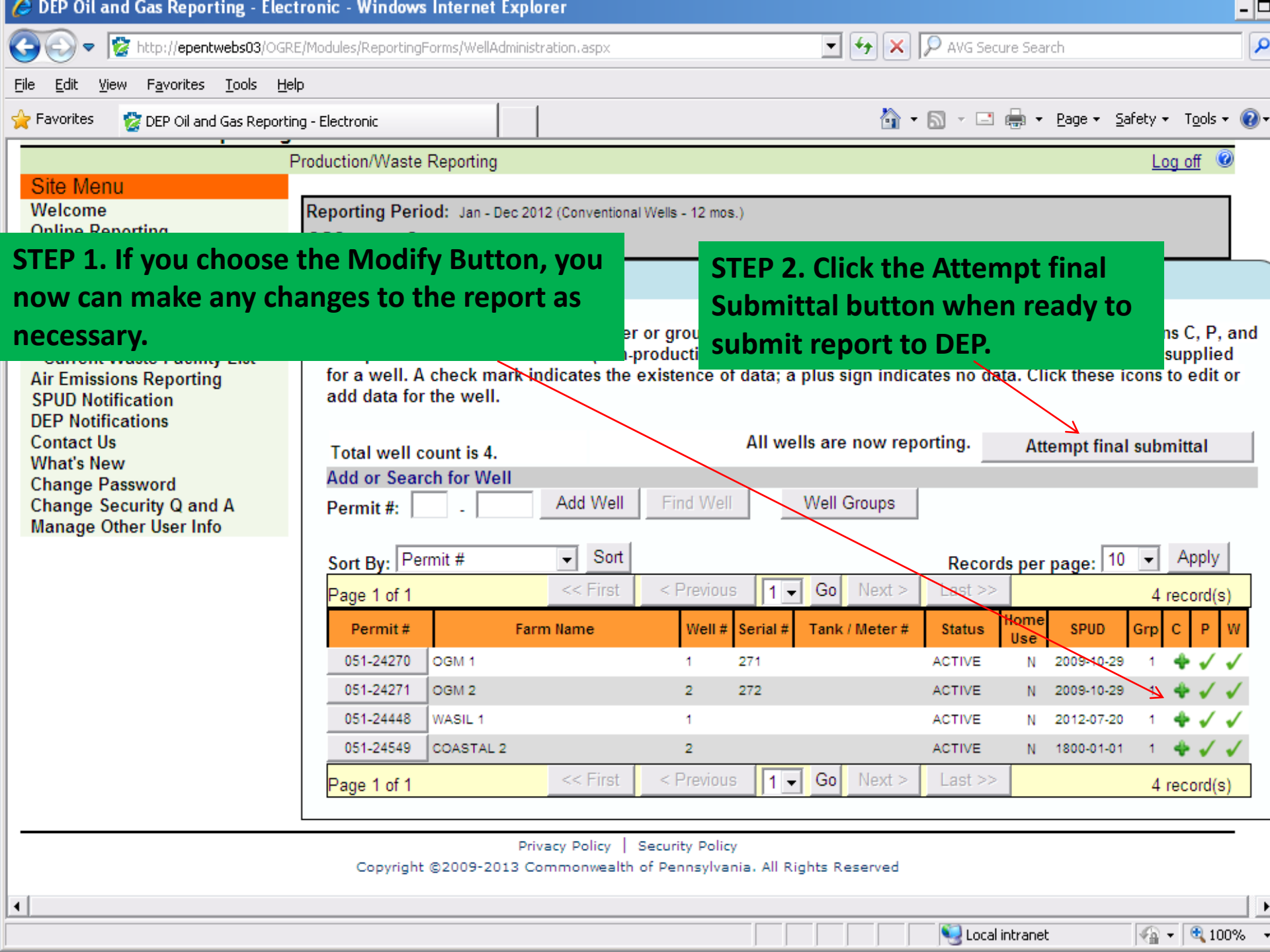
STEP 3: Submit your final report to DEP

In the following table of unsubmitted reports, if a due to the problems noted under *Action Notes*.

Your report is not official until you have complete task in order to submit your report to DEP. Please note, no changes can be made to a report once it has been submitted, if the reporting period due date has expired.

You may click on the Submit as Final button to submit your production/waste report to DEP. Please go to Page 16.

Reporting Period for Submittal	Due Date	Action	Action Notes
Jan - Dec 2012 (Conventional Wells - 12 mos.)	February 15, 2013	<input type="button" value="Submit as Final"/>	



STEP 1. If you choose the Modify Button, you now can make any changes to the report as necessary.

STEP 2. Click the Attempt final Submittal button when ready to submit report to DEP.

Production/Waste Reporting

[Log off](#)

Site Menu

- Welcome
- Online Reporting
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

Reporting Period: Jan - Dec 2012 (Conventional Wells - 12 mos.)

for a well. A check mark indicates the existence of data; a plus sign indicates no data. Click these icons to edit or add data for the well.

Total well count is 4.

All wells are now reporting.

Attempt final submittal

[Add or Search for Well](#)

Permit #: -

Sort By:

Records per page:

Page 1 of 1 << First < Previous 1 Go Next > Last >> 4 record(s)

Permit #	Farm Name	Well #	Serial #	Tank / Meter #	Status	Home Use	SPUD	Grp	C	P	W
051-24270	OGM 1	1	271		ACTIVE	N	2009-10-29	1	+	✓	✓
051-24271	OGM 2	2	272		ACTIVE	N	2009-10-29	1	+	✓	✓
051-24448	WASIL 1	1			ACTIVE	N	2012-07-20	1	+	✓	✓
051-24549	COASTAL 2	2			ACTIVE	N	1800-01-01	1	+	✓	✓

Page 1 of 1 << First < Previous 1 Go Next > Last >> 4 record(s)



pennsylvania PA

PA STATE AGENCIES

ONLINE SERVICES

Tom Corbett, Governor

Michael Krancer, Secretary

In Step 2 section, your report now has a SUBMITTED Status and has been submitted to DEP. To log off, click log off.

Log off

- Production/Waste Reporting
- Production Reporting Guide
- Spreadsheet Reporting
- Download and Validation
- Spreadsheet Reporting Guide
- Current Waste Facility List
- Air Emissions Reporting
- SPUD Notification
- DEP Notifications
- Contact Us
- What's New
- Change Password
- Change Security Q and A
- Manage Other User Info

STEP 1: Create a Report

Select a reporting period: Jan - Dec 2012 (Conventional Wells - 12 mos.) then,

Choose one of the following options:

A. Create a manual data entry report

B. Use Spreadsheet Reporting

STEP 2: View or Modify an Existing Report

The following table lists all well reports that have been created for your operator number. If a report has not yet been submitted to DEP, you can modify it using the Modify button below. Any reports already submitted to DEP can no longer be modified, although you can still view the report.

Reporting Period	Status	Due Date	View	Modify	Delete	Retract
Jan - Dec 2012 (Conventional Wells - 12 mos.)	Submitted 2013/01/30	February 15, 2013	View			Retract
Jul - Dec 2010 (Marcellus Only - 6 mos.)	Submitted 2011/02/02	February 15, 2011	View			
Jan - Dec 2010 (Annual O&G, without Marcellus - 12 mos.)	Submitted 2011/02/15	February 15, 2011	View			