



## GreenGov Agency Certification Checklist Fiscal Year 2025-2026 Reporting

Agency Representative Sign-off: Derin MyersAgency Executive Sign-off: Kirsten Kenyon

| Points Applicable | Points Earned | Bonus Points | Score |
|-------------------|---------------|--------------|-------|
| 144               | 59            | 3            | 43%   |

**Instructions:**

- Review each measure and answer based upon actions of your Agency within the fiscal year of July 1, 2025 through June 30, 2026.
- As each measure is evaluated, begin with the following preface: "Since July 2025, as an Agency have you..."
- The Checklist will automatically tally all points earned based upon measures applicable to your Agency.
- Once completed, type in your Agency sign-offs above and save the document with your Agency name in the title.
- Email the completed Checklist to: [RA-EPGreenGov@pa.gov](mailto:RA-EPGreenGov@pa.gov) by Friday, August 28, 2026.

**Scoring:**

- Score will be based upon the percentage of "yes" answers to measures applicable to your Agency.
- For measures that do not apply to your Agency, select "not applicable".
- Green** highlighted measures valued at 4 points are direct initiatives of the GreenGov Program.
- Dark Blue** highlighted measures valued at 4 points are direct initiatives of GreenGov Agency Work Groups.
- Light Blue** highlighted measures are new and/or revised from the 2024-2025 GreenGov Checklist.

**Resources:**[GreenGov Checklist submissions - All Agency past years](#)[GreenGov Sustainable Buildings Training Modules](#)[GreenGov Sustainability Team Development Workbook](#)[Pennsylvania Climate Training Modules](#)[GreenGov Energy Management System \(EnMS\) Template](#)[Sustainability in Leased Space Exhibit](#)[Project to Utilize Light and Solar Energy \(PULSE\) Press Release](#)[Jawnt Press Release](#)**Contact GreenGov:**

Phone: 717-783-7738

Web: [PA GreenGov](#)Email: [RA-EPGreenGov@pa.gov](mailto:RA-EPGreenGov@pa.gov)**Since July 2025, as an Agency have you...**

| I   | Benchmarking and Evaluation                                                                                                                                                                                                                                                            |                                     |                                     |                                     |              |               |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------|---------------|
| 1   | Facility Benchmarking                                                                                                                                                                                                                                                                  | Yes                                 | No                                  | N/A                                 | Points Value | Points Earned |
| 1 A | Maintained an inventory of all owned and leased buildings and square footage figures for use in DGS TRIRIGA & EnergyCAP systems?                                                                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 2            | 2             |
| 1 B | Developed, implemented, and maintained a space portfolio plan to identify opportunities for optimization of space (DGS Space Optimization and Utilization Project: SOUP), leading to cost, energy and carbon footprint savings?                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 4            | 0             |
| 1 C | Utilized the EnergyCAP Program through the Commonwealth Utility Benchmarking Initiative (CUBI) and building square footage figures to establish a baseline Energy Use Intensity (EUI) for at least 1 facility?                                                                         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |
| 1 D | Utilized EnergyCAP for the evaluation of utility bills regarding consumption trends, usage spikes, billing anomalies and established reduction targets for continued energy savings?                                                                                                   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |
| 1 E | Established an Executive-level energy portfolio report for your agency's facilities through the EnergyCAP System?                                                                                                                                                                      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |
| 1 F | Participated in the High-Performance Lease Program through partnership with DGS Bureau of Real Estate, GreenGov and Lessor by conducting an energy audit and establishing energy efficiency goals in a lease facility?<br>Link: <a href="#">Sustainability in Leased Space Exhibit</a> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 4            | 0             |
| 1 G | Worked with a Lessor to establish a utility bill tracking program for <b>at least 1</b> facility that does not meet the 20k square foot and greater office space threshold for the High-Performance Lease Program?                                                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |
| 1 H | Utilized the DGS Consulting Services ITQ 4400007410 to procure <b>at least 1</b> ASHRAE Energy Audit and/or EnergyStar Building Certification within a facility owned or leased by your Agency?                                                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |
| 1 I | Achieved an overall 3% reduction of energy consumption within the <b>past</b> Fiscal Year ( <b>2024-2025</b> through the participation in energy reduction programs and delivery of energy-saving projects?                                                                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 4            | 0             |
|     |                                                                                                                                                                                                                                                                                        | Points Total                        |                                     |                                     | 18           | 2             |
| 2   | Transportation Benchmarking                                                                                                                                                                                                                                                            | Yes                                 | No                                  | N/A                                 | Points Value | Points Earned |
| 2 A | Developed, implemented, and maintained executive-level fleet reports including, classification, mileage, consumption, emission and costs for the purposes of Vehicle Miles Traveled (VMT) reduction and fuel economy improvements?                                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |
| 2 B | Evaluated passenger vehicle assignments to identify ideal locations for the delivery of EV charging station projects as part of a high-efficiency vehicle fleet plan?                                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 3            | 0             |

|                                                                   |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     |                     |                      |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------------------|----------------------|
| 2 C                                                               | Utilized vehicle telematic systems to accurately track performance figures of your entire traveling fleet?                                                                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 2                   | 2                    |
| <b>Points Total</b>                                               |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     | 7                   | 2                    |
| <b>3</b>                                                          | <b>Products and Materials</b>                                                                                                                                                                                                                                    | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 3 A                                                               | Developed, implemented, and maintained a comprehensive list of environmentally preferred and sustainable products and equipment procured by your agency (i.e. EnergyStar, FSC Certified, GreenGuard, GreenSeal, USDA Bio-Preferred, EPEAT, WaterSense or other)? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2                   | 0                    |
| <b>Points Total</b>                                               |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     | 2                   | 0                    |
| <b>4</b>                                                          | <b>Renewable Energy, Energy Management &amp; Demand Response Programs</b>                                                                                                                                                                                        | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 4 A                                                               | Identified non-PULSE (Project to Utilize Light and Solar Energy) facility sites where new on-site renewable energy investments can be made. Contact GreenGov for site assistance. <a href="#">Link: PULSE Press Release</a>                                      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 4 B                                                               | Delivered an on-site renewable energy project on <b>at least 1</b> non-PULSE (Project to Utilize Light and Solar Energy) facility ?                                                                                                                              | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 4 C                                                               | Partnered with GreenGov and filed for Federal Tax Credits for <b>new</b> energy properties (Ex. Geothermal, energy storage) within <b>at least 1</b> facility?                                                                                                   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 4 D                                                               | Implemented the GreenGov Energy Management System (EnMS) in at least 1 facility as part of the development of the facility's comprehensive energy evaluation and action plan?<br><a href="#">Link: GreenGov Energy Management System Template</a>                | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 4 E                                                               | Applied for Act 129, Tier 2 Alternative Energy Credits (AECs), Federal Tax Credits or other energy conservation or sustainability incentive program rebates?                                                                                                     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 4 F                                                               | Participated in public utility program(s) that reduce demand on the electrical supply grid?                                                                                                                                                                      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| <b>Points Total</b>                                               |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     | 0                   | 0                    |
| <b>Total Points Earned for Benchmarking and Evaluation (I)</b>    |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     |                     | <b>4</b>             |
| <b>Total Points Available for Benchmarking and Evaluation (I)</b> |                                                                                                                                                                                                                                                                  |                                     |                                     |                                     |                     | <b>27</b>            |

|                     |                                                                                                                                                                                                      |                                     |                                     |                                     |                     |                      |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------------------|----------------------|
| <b>II</b>           | <b>Buildings and Structures</b>                                                                                                                                                                      |                                     |                                     |                                     |                     |                      |
| <b>5</b>            | <b>Operations and Maintenance</b>                                                                                                                                                                    | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 5 A                 | Completed annual inspections of building systems, components and envelope to take advantage of equipment warranty periods and/or facility maintenance contracts?                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 2                   | 2                    |
| 5 B                 | Developed, implemented, and maintained maintenance plans and/or contracts for your facilities to ensure peak operations (Ex: General Services Administration Public Building Maintenance Standards)? | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 5 C                 | Installed light fixture dimmers, occupancy/motion sensors and timers to reduce energy consumption (through partnership with DGS or other)?                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 1                   | 1                    |
| 5 D                 | Inspected entry doors and windows for proper closing and sealing and ensured proper use and function to reduce energy loss?                                                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 1                   | 1                    |
| 5 E                 | Utilized Infrared Scanning (IR) for the identification of insufficient insulation, moisture infiltration and electrical anomalies in <b>at least 1</b> facility?                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 1                   | 0                    |
| 5 F                 | Utilized Infrared Scanning (IR) for the identification of insufficient insulation, moisture infiltration and electrical anomalies in <b>more than 1</b> facility?                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2                   | 0                    |
| 5 G                 | Performed commissioning or recommissioning of building operational systems to maintain peak efficiency, air quality, thermal comfort and interior acoustics?                                         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| <b>Points Total</b> |                                                                                                                                                                                                      |                                     |                                     |                                     | 7                   | 4                    |
| <b>6</b>            | <b>Building Systems Efficiency</b>                                                                                                                                                                   | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 6 A                 | Accepted an investment-grade audit as part of a <b>new</b> Guaranteed Energy Savings Act (GESA) contract with DGS for improving building system efficiency?                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 3                   | 0                    |
| 6 B                 | Optimized building automation systems for energy efficiency consistent with building occupancy in all facilities?                                                                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2                   | 0                    |
| 6 C                 | Upgraded <b>50% or greater</b> of lighting and fixtures to LED within all facilities?                                                                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 3                   | 3                    |
| 6 D                 | Installed programmable thermostats and system meters to reduce energy consumption?                                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 2                   | 2                    |
| 6 E                 | Installed low flow plumbing fixtures in <b>at least 1</b> facility?                                                                                                                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 3                   | 3                    |

|                                                          |                                                                                                                                                                                                                                 |                          |                                     |                                     |              |               |   |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------|-------------------------------------|--------------|---------------|---|
| 6 F                                                      | Installed on-demand or heat-pump water heaters in <b>at least 1</b> facility?                                                                                                                                                   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 3            | 0             |   |
| 6 G                                                      | Installed high-efficiency HVAC systems and/or those that utilize geothermal and energy recovery components?                                                                                                                     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |   |
| 6 H                                                      | Converted appliances and/or equipment from fossil fuel to higher efficiency electric units (Ex. heat pump HVAC systems & water heaters)?                                                                                        | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |   |
|                                                          |                                                                                                                                                                                                                                 |                          |                                     |                                     | Points Total | 20            | 8 |
| 7                                                        | High-Performance Buildings                                                                                                                                                                                                      | Yes                      | No                                  | N/A                                 | Points Value | Points Earned |   |
| 7 A                                                      | Incorporated high-performance building designs, techniques and materials into the design of a facility project?                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |   |
| 7 B                                                      | Incorporated nature-based sustainability and resiliency measures into your facility projects (Ex: native trees & landscapes, downlighting & bird-safe windows, pollinator & community gardens)?                                 | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |   |
| 7 C                                                      | Encouraged all staff maintaining your facilities to take the GreenGov Sustainable Buildings training modules?<br>Link: <a href="#">GreenGov Sustainable Buildings Training Modules</a>                                          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2            | 0             |   |
| 7 D                                                      | Achieved a measurable 10% reduction in energy consumption over ANSI/ASHRAE/IES Standard 90.1.2016 for any project (and/or achieved certification(s) including LEED, EnergyStar, etc.)?                                          | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |   |
| 7 E                                                      | Partnered with Capital Programs for the planning and/or delivery of a Sustainable high-performance new construction and/or facility renovation project with performance that <b>exceeds</b> ANSI/ASHRAE/IES Standard 90.1.2016? | <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0            | 0             |   |
|                                                          |                                                                                                                                                                                                                                 |                          |                                     |                                     | Points Total | 2             | 0 |
| Total Points Earned for Buildings and Structures (II)    |                                                                                                                                                                                                                                 |                          |                                     |                                     |              | 12            |   |
| Total Points Available for Buildings and Structures (II) |                                                                                                                                                                                                                                 |                          |                                     |                                     |              | 29            |   |

| III                                             | Transportation                                                                                                                                                                                                      |                                     |                                     |                          |              |               |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------|---------------|
| 8                                               | Operations and Maintenance                                                                                                                                                                                          | Yes                                 | No                                  | N/A                      | Points Value | Points Earned |
| 8 A                                             | Utilized vehicle telematic systems to accurately track maintenance, consumption and use figures for your fleet?                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 2            | 2             |
| 8 B                                             | Developed, implemented, and maintained policy measures and business procedures for the reduction of Vehicle Miles Traveled (VMT) for items such as in-person meetings and other employee interactions?              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 3            | 3             |
|                                                 |                                                                                                                                                                                                                     | Points Total                        |                                     |                          | 5            | 5             |
| 9                                               | Vehicle Efficiency (utilization of EV's and PHEV's)                                                                                                                                                                 | Yes                                 | No                                  | N/A                      | Points Value | Points Earned |
| 9 A                                             | Developed, implemented, and maintained a high-efficiency vehicle plan including battery electric and/or plug-in hybrid vehicles and supporting infrastructure (charging stations) to achieve the 25% fleet EV goal? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4            | 0             |
| 9 B                                             | Always procured and utilized the most efficient light, medium and heavy-duty vehicles for the operational need or work task as part of your high-efficiency vehicle fleet plan?                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 2            | 2             |
| 9 C                                             | Installed electric vehicle charging stations in at least 1 location to support your high-efficiency vehicle fleet plan?                                                                                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1            | 0             |
| 9 D                                             | Installed 50% additional electric vehicle charging stations to support your high-efficiency vehicle fleet plan (or enough to support 25% of your total passenger fleet)?                                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4            | 0             |
| 9 E                                             | Purchased at least 1 battery electric and/or plug-in hybrid electric vehicle?                                                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1            | 1             |
| 9 F                                             | Purchased 50% additional battery electric and/or plug-in electric hybrid vehicles (or met 25% of your total passenger fleet)?                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3            | 0             |
| 9 G                                             | Downsized at least 1 fleet vehicle with a smaller and/or more efficient vehicle for the work task?                                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2            | 0             |
| 9 H                                             | Permanently returned a vehicle(s) to DGS Bureau of Vehicle Management resulting in a smaller, therefore more efficient overall fleet? (turned in fixed asset tag)                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4            | 0             |
|                                                 |                                                                                                                                                                                                                     | Points Total                        |                                     |                          | 21           | 3             |
| Total Points Earned for Transportation (III)    |                                                                                                                                                                                                                     |                                     |                                     |                          |              | 8             |
| Total Points Available for Transportation (III) |                                                                                                                                                                                                                     |                                     |                                     |                          |              | 26            |

|           |                               |            |           |            |                     |                      |  |
|-----------|-------------------------------|------------|-----------|------------|---------------------|----------------------|--|
| <b>IV</b> | <b>Products and Materials</b> |            |           |            |                     |                      |  |
| <b>10</b> | <b>Procurement</b>            | <b>Yes</b> | <b>No</b> | <b>N/A</b> | <b>Points Value</b> | <b>Points Earned</b> |  |

|                                                               |                                                                                                                                                                                              |                                     |                                     |                                     |                     |                      |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------------------|----------------------|
| 10 A                                                          | Procured environmentally preferred and sustainable products and equipment?                                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 1                   | 1                    |
| 10 B                                                          | Purchased or utilized a <b>new</b> environmentally preferred and/or sustainable product or equipment not previously procured for use by your agency?                                         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| <b>Points Total</b>                                           |                                                                                                                                                                                              |                                     |                                     |                                     | 1                   | 1                    |
| <b>11</b>                                                     | <b>Recycling</b>                                                                                                                                                                             | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 11 A                                                          | Collected and processed <b>new</b> recyclable material(s) in an effort to move toward <b>zero waste</b> facilities?                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2                   | 0                    |
| 11 B                                                          | Established or participated in a recycling program?                                                                                                                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 1                   | 1                    |
| 11 C                                                          | Established or participated in a recycling program that incorporates organic and food waste materials?                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 3                   | 0                    |
| <b>Points Total</b>                                           |                                                                                                                                                                                              |                                     |                                     |                                     | 6                   | 1                    |
| <b>12</b>                                                     | <b>Cleaning</b>                                                                                                                                                                              | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 12 A                                                          | Developed, implemented, and maintained green cleaning policies and services within Commonwealth-owned space, including environmentally preferred products, integrated pest management, etc.? | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 12 B                                                          | Developed, implemented, and maintained green cleaning policies and services within leased space?                                                                                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 1                   | 0                    |
| <b>Points Total</b>                                           |                                                                                                                                                                                              |                                     |                                     |                                     | 1                   | 0                    |
| <b>Total Points Earned for Products and Materials (IV)</b>    |                                                                                                                                                                                              |                                     |                                     |                                     |                     | <b>2</b>             |
| <b>Total Points Available for Products and Materials (IV)</b> |                                                                                                                                                                                              |                                     |                                     |                                     |                     | <b>8</b>             |

|           |                                                                                                                                                                                                                                                                               |                                     |                                     |                          |                     |                      |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------------|---------------------|----------------------|
| <b>V</b>  | <b>Culture</b>                                                                                                                                                                                                                                                                |                                     |                                     |                          |                     |                      |
| <b>13</b> | <b>Employee Engagement</b>                                                                                                                                                                                                                                                    | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>               | <b>Points Value</b> | <b>Points Earned</b> |
| 13 A      | Developed, implemented, and maintained an Agency Sustainability Team consistent with the requirements set forth within Management Directive 720.05, consisting of multiple disciplines and executive staff?<br><a href="#">Link: Sustainability Team Development Workbook</a> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4                   | 0                    |
| 13 B      | Developed, implemented, and maintained a Sustainability Communications Plan for the continued messaging of sustainability policies, practices and initiatives throughout your organization?                                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2                   | 0                    |
| 13 C      | Developed, implemented, and maintained a public-facing Sustainability Webpage for your agency that showcases your actions, efforts, plans and successes in relation to the UN Sustainable Development Goals?                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2                   | 0                    |
| 13 D      | Implemented a formal training program for staff to increase awareness and opportunities to lead-by-example in areas including: climate, energy and/or sustainability? <a href="#">Link: Pennsylvania Climate Training Modules</a>                                             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3                   | 0                    |
| 13 E      | Incorporated sustainability & resiliency measures into a position description and/or considered sustainability & resiliency measures within an internship position?                                                                                                           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2                   | 0                    |
| 13 F      | Educated and/or provided tools to employees for the evaluation of business travel carbon footprint generated through all forms of transportation including multimodal (bus, train, air, etc.)?                                                                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |
| 13 G      | Promoted alternative commuting options including mass transit, carpooling and walking & biking (could include building occupant surveys on commuting practices to enhance existing programs)?                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 H      | Fostered interest in sustainability, reduction and recycling with employees through sponsorship of programs, initiatives and events?                                                                                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |
| 13 I      | Developed, implemented, and maintained a Recycling Communications Plan for the continued messaging of recycling policies, practices and initiatives throughout your organization?                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 J      | Established or participated in a litter reduction plan, initiative or survey?                                                                                                                                                                                                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |
| 13 K      | Established and supported an employee award and/or incentive program for participation in sustainability?                                                                                                                                                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |
| 13 L      | Solicited employee feedback in regard to occupant comfort and perceived performance of building systems within their space?                                                                                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 M      | Promoted the use of stairs instead of elevators wherever possible for energy conservation?                                                                                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 N      | Developed, implemented, and maintained a paper usage reduction policy (such as; print what is needed, print both sides, print black & white, track printing by employee)?                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 O      | Promoted waste reduction measures (such as; use of coffee mugs, utensils instead of disposable products)?                                                                                                                                                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |

|                                               |                                                                                                                                                                |                                     |                                     |                          |                     |                      |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------------|---------------------|----------------------|
| 13 P                                          | Promoted energy-saving measures (such as; turning off lights when not needed, HVAC setbacks)?                                                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 Q                                          | Promoted water saving measures (such as; water bottle filling stations and low-flow fixtures)?                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 R                                          | Promoted commuter programs and/or incentives (such as Jawnt, CommutePA.org)? <a href="#">Link: Jawnt Press Release</a>                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
| 13 S                                          | Reduced Vehicle Miles Traveled (VMT) through the use of Microsoft Teams conferencing and remote classroom training options?                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | 1                   | 1                    |
|                                               |                                                                                                                                                                |                                     |                                     |                          | <b>Points Total</b> | 27                   |
|                                               |                                                                                                                                                                |                                     |                                     |                          |                     | 9                    |
| <b>14</b>                                     | <b>Public Engagement</b>                                                                                                                                       | <b>Yes</b>                          | <b>No</b>                           | <b>N/A</b>               | <b>Points Value</b> | <b>Points Earned</b> |
| 14 A                                          | Developed, implemented, and maintained programs, events and press to engage and educate the public in sustainability initiatives and actions?                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2                   | 0                    |
| 14 B                                          | Integrated a <b>new</b> sustainability policy and/or practice within operations with the public and/or outside business partners?                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1                   | 0                    |
| 14 C                                          | Developed, implemented, and maintained a sustainability policy and/or practice <b>plan</b> within operations with the public and/or outside business partners? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3                   | 0                    |
|                                               |                                                                                                                                                                |                                     |                                     |                          | <b>Points Total</b> | 6                    |
|                                               |                                                                                                                                                                |                                     |                                     |                          |                     | 0                    |
| <b>Total Points Earned for Culture (V)</b>    |                                                                                                                                                                |                                     |                                     |                          |                     | 9                    |
| <b>Total Points Available for Culture (V)</b> |                                                                                                                                                                |                                     |                                     |                          |                     | 33                   |

|           |                                                                                                                                                                                                                                         |                                     |                          |                                     |                     |                      |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---------------------|----------------------|
| <b>VI</b> | <b>Resilience</b>                                                                                                                                                                                                                       |                                     |                          |                                     |                     |                      |
| <b>15</b> | <b>Buildings and Structures</b>                                                                                                                                                                                                         | <b>Yes</b>                          | <b>No</b>                | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 15 A      | Trained facility staff on maintaining building systems at high-performance levels to ensure consistent operations including programs & certifications (Ex: Building Operator Certification (BOC))?                                      | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 15 B      | Implemented a training and/or credential plan for facility staff on building systems in which they oversee?                                                                                                                             | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 15 C      | Established and/or maintained periodic inspections and testing on back-up generators, UPS units and other critical infrastructure such as network and communications equipment?                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 2                   | 2                    |
| 15 D      | Evaluated opportunities to enhance storm water management programs for increases in water quality, water resource management and infrastructure preservation (e.g., overflow vaults & tanks, snow melt systems)?                        | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 15 E      | Participated in storm water projects or partnerships with municipalities or outside partners to reduce and alleviate storm water impacts?                                                                                               | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 15 F      | Identified properties utilized by your organization that are located within a flood plain, established protocols for a flood event and ensured that critical infrastructure & systems are out of flood-prone areas?                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 2                   | 2                    |
| 15 G      | Developed a written plan for the integration of energy resiliency components within <b>at least 1</b> facility including, but not limited to; battery storage, solar-ready construction, microgrid or other renewable energy equipment? | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
| 15 H      | Completed energy resiliency components within <b>at least 1</b> facility including, but not limited to; battery storage, solar-ready construction, microgrid or other renewable energy equipment?                                       | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 0                   | 0                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     | <b>Points Total</b> | 4                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     |                     | 4                    |
| <b>16</b> | <b>Transportation</b>                                                                                                                                                                                                                   | <b>Yes</b>                          | <b>No</b>                | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 16 A      | Developed, implemented, and maintained home-headquarter and telework options for staff that result in permanent reductions in carbon footprint associated with travel?                                                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 4                   | 4                    |
| 16 B      | Purchased alternative fuel medium and/or heavy-duty vehicles and/or alternative fuel technology within your fleet, such as eclectic, hydrogen, CNG, LNG, LPG?                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 4                   | 4                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     | <b>Points Total</b> | 8                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     |                     | 8                    |
| <b>17</b> | <b>Procurement</b>                                                                                                                                                                                                                      | <b>Yes</b>                          | <b>No</b>                | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 17 A      | Developed, implemented, and maintained plans and procedures and identified contracts for the procurement of goods and services for COOP and/or natural disaster events?                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 2                   | 2                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     | <b>Points Total</b> | 2                    |
|           |                                                                                                                                                                                                                                         |                                     |                          |                                     |                     | 2                    |
| <b>18</b> | <b>Culture</b>                                                                                                                                                                                                                          | <b>Yes</b>                          | <b>No</b>                | <b>N/A</b>                          | <b>Points Value</b> | <b>Points Earned</b> |
| 18 A      | Prepared and practiced Continuity of Operations Plans (COOP) to enhance readiness and ensure continued operations of your agency?                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 2                   | 2                    |

|                                                   |                                                                                                                                                                                                       |                                     |                          |                          |   |    |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------------|---|----|
| 18 B                                              | Developed, implemented, and maintained a COOP Communications & Training Plan for the continued messaging and implementation of COOP policies, practices and initiatives throughout your organization? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1 | 1  |
| 18 C                                              | Partnered with lead agencies on the development, awareness and implementation of solutions to health, natural disaster and environmental threats?                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2 | 2  |
| 18 D                                              | Developed, implemented, and maintained a telework plan for <b>all employees</b> in the event of health, natural disaster and environmental threats?                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2 | 2  |
| <b>Points Total</b>                               |                                                                                                                                                                                                       |                                     |                          |                          | 7 | 7  |
| <b>Total points earned for Resilience (VI)</b>    |                                                                                                                                                                                                       |                                     |                          |                          |   | 21 |
| <b>Total points available for Resilience (VI)</b> |                                                                                                                                                                                                       |                                     |                          |                          |   | 21 |

| VII Bonus Points!                         |                                                                                                                                                                               |                                     |              |               |  |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------|---------------|--|
| 19                                        | Bonus Section                                                                                                                                                                 | Yes                                 | Points Value | Points Earned |  |
| 19 A                                      | <b>Special Culture Measure!</b><br>Gone above and beyond the "Culture Section V"?<br>Share your success - Please be brief!                                                    | <input type="checkbox"/>            | 3            | 0             |  |
| 19 B                                      | <b>Special Measure - Any Category!</b><br>Gone above in any Checklist category?<br>Share your success - Please be brief!                                                      | <input checked="" type="checkbox"/> | 3            | 3             |  |
| 19 C                                      | <b>Special Measure - Any Category!</b><br>Have an idea for a new Checklist Measure that we haven't captured? Tell us about it - Please be brief!                              | <input type="checkbox"/>            | 1            | 0             |  |
| 19 D                                      | <b>Sustainability Highlight!</b><br>Have an individual and/or team that would deserve an award for a remarkable sustainability action?<br>Tell us about it - Please be brief! | <input type="checkbox"/>            | 3            | 0             |  |
| <b>Points Total</b>                       |                                                                                                                                                                               |                                     | 10           | 3             |  |
| <b>Total bonus points earned (VII)</b>    |                                                                                                                                                                               |                                     |              | 3             |  |
| <b>Total bonus points available (VII)</b> |                                                                                                                                                                               |                                     |              | 10            |  |

|                                       |            |
|---------------------------------------|------------|
| <b>Overall Total Points Earned</b>    | <b>59</b>  |
| <b>Overall Total Points Available</b> | <b>144</b> |