## **Connecting to a Webex Webinar as an Attendee**

This walk through shows connecting to Webex using Google Chrome as the Internet Browser on a Microsoft Windows operating system. Google Chrome is recommended, but if Internet Explorer is used the experience may not follow these steps exactly. Additionally, Mac users may also have an experience that does not follow these steps exactly.

# April 23, 2020 Special Joint Informational Session

**Event:** Special Joint Informational Meeting: Carbon Dioxide Budget Trading

Program

Event address for attendees



Date and time: Thursday, April 23, 2020 1:00 pm Eastern Daylight Time (New York,

GMT-04:00)

Duration: 1 hour 30 minutes

Audio conference: United States Toll +1-415-655-0003 Show all global call-in

numbers 🗹 Access code: 791 722 579

#### 2) Click on "Register" in the place noted by the red arrow.

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#### Event Information: Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program

Registration is required to join this event. If you have not registered, please do so now.

				English : New York Time
Event status:	Not started ( <u>Register</u> )	Join Event Now		
Date and time:	Thursday, April 23, 2020 1:00 m Eastern Daylight Time (New York, GMT-04:00) <u>Change time zone</u>	You cannot join the eve	ent now because it has not started.	
Duration:	2 hours	Registration ID:		
Description:		Event password:	•••••	
By joining this event, y <u>Statement</u> .	ou are accepting the Cisco Webex <u>Terms of Service</u> and <u>Privacy</u>		Join Now Join by browser NEW! If you are the bost start your event	

Please see your registration confirmation for the registration ID and event password. If you lost your registration ID, <u>click here</u> to have it sent to you again.

5

### 3) Enter your name and information and then hit "Submit" (Red Arrow).

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Register for Speci	al Joint Informatio	al Meeting: Carbon Dioxide Budget Tradin	ig Program	0
Please complete this form to	register for the event. An as	risk (*) indicates required information.		English : New York Time
Please answer the following	questions.			
* First name:	Allen	* Last name:	Landis	
* Email address:	@gmail.com			
* Confirm email address:	@gmail.com	Title:		
Company:	PA DEP			
State/province:	PA			

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Submit

Cancel

4) You will get a confirmation screen. You can click "Done".

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## **Registration Confirmed**

Thank you for registering.

You are now registered for the event: Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program

You will receive a confirmation email message that contains detailed information about joining the event.

The event will start at 1:00 pm New York Time on April 23, 2020. Please join the event on time.

#### Done

5) After you submit, you will receive an email with an invite to join the meeting. The day of the meeting, you can click on that the green bubble "Join event" (orange arrow) to view the webinar or dial in via phone with the number below the "Join event" button (Red Arrow) and use the "Event number (access code)" (Blue Arrow).

#### Your registration was approved for the following Webex event.

Host: Darek Jagiela (djagiela@pa.gov)
Event number (access code): 791 722 579
Registration ID: 278206
Event password: NgJPc5xbW94

Thursday, April 23, 2020 1:00 pm, Eastern Daylight Time (New York, GMT-04:00)



**Click the Join button** 

## Step 1 of 2: Add Webex to Chrome

Follow this one-time process to joi	Follow this one-time process to join all Webex meetings quickly.		
1 Add Webex to Chrome <sub>k</sub>	2 Cisco Webex Extension		
an extension? Run a temporary application to jo	•		
Select Add Webex to Chrome.	Select Add to Chrome in the Chrome store.		
Add Webex t	o Chrome		
Don't want to use an extension? Run a tem	porary application meeting.		





https://dep.webex.com/ec3300/webcomponents/docshow/ecstartsessionframe.do?actionTyp....

8) Double click the temporary application from your chrome download bar or from the location on your pc where you saved it



## Step 1 of 2: Add Webex to Chrome



Don't want to use an extension? Run a temporary application to join this meeting.