September 2020 e-permitting Release Notes

All Program areas

ID	Title	Description
28211	PA state/zipcode validation	Address line1 is required (if any part of address is entered) City, State, Zip is required (if any part of address is entered) If state is PA zip must between 15000 19699 If state is PA zip must be in 99999 or 99999-9999 format if zip is between 15000 to 19699 then state must be PA
39513	Correction item modules can be selected multiple times	When a reviewer is adding a correction item, they select associated module(s) that must be corrected. The reviewer may now add multiple correction items and select a module multiple times. Previously, this was restricted.
34204	Application User Maintenance - Ability to add/remove users and change roles	Application User Maintenance - Ability to add/remove users and change roles
41155	Maintenance of Auth/Appl types (Submissions and Submission Types)	Maintenance of Auth/Appl types (Submissions and Submission Types). This would allow administrator users to setup new types of submissions. This maintenance area is for the creation of the submission and submission type names only.
41160	Preview for Maintenance	Ability to preview new/edited items for Auth/Appl types (Submissions and Submission Types). This preview would show how the menu would appear to the applicant.
40222	Adding a breadcrumb to aid in Navigation (Internal and External UI)	Adding a breadcrumb to aid in Navigation (Internal and External UI)
41431	Ability to mark an EFA registration invalid	Ability to mark an EFA registration invalid
41440	Ability to mark a module as reviewed on the internal side of the application	Ability to mark a module as reviewed on the internal side of the application. Currently this is optional for all program areas. If your program area would like to make this required in order to finalize a submission, please let IT know.
40143	Request to make completeness check failure/success message more obvious	The completeness check has 3 separate validations – they all have green headers (that is the format of the web page styling that is used – maybe that should be changed in the future) Required field validation This showing if there is a missing answer and that the module is not complete. Business Rule Validation It states that all business rules were validated successfully Details validation If there are any sub-grids within the module, all the data inside those grids validated successfully. I am going to see if they can at least add the green checkmark icon to indicate success in all 3 sections or the red x to indicate failure of any particular section.

Available New Features

These new features can be turned 'on' or 'off' by program area. If you would like this feature turned on for your program, please let us know.

Location	Description
External	The applicant needs to be able to see the history of the correction notices, just like the reviewer sees. A new tab should be placed on the application's dashboard for this

Air Quality

ID	Title	Description
8540	Additional drop down item in VRU control	From the Add Source controls module; the applicant can select VRU. In the VRU details page there is a line item "Select the Engine that drives the VRU". Currently that drop down list is populated with all the added engines in the application. Add two more items to the valid values list "Electric Motor" and "Exempt Engine". If Exempt engine is selected, a follow up textbox should appear "Please describe"
40289	Ability to copy a GP5 or GP5A to a new application	GP5/GP5A - Copy or clone an application Give external users the ability to create a new application that will populate with all the information entered in an existing one.

Asbestos

ID	Title	Description
42254	Abatement Contractor Address Required for Abatement Project	If the type of project is abatement then the abatement contractor address needs to be required whether the greenport question is answered yes or no.

BWEW

ID	Title	Description
35246	Need functionality to Make App. PASPGP reporting after completeness	Need ability to change PASPGP reporting/non-reporting status of application at other points in the review tasks beyond just coordination, because new information can change this.
35252	System must generate PASPGP-5 Permit and Self Certification and wetland monitoring forms for acknowledgement	Only when "ACKNOWLEDGE GP REGISTRATION" is selected for disposition, the system needs to include the question "Is PASPGP Authorization Attached?" with a Yes or No answer into two tasks (Final Recomendation & Final Review tasks). When this is answered yes, the system must require the PASPGP Permit and self reporting document and wetland monitoring document to be created. (documents/templates and markup provided) Also, the system needs to generate the PASPGP permit and fill in the appropriate fields ont he form from the application and review information (template provided and markup of template on what forms to fill out provided). The PASPGP forms should also be viewable wherever the Acknowledgement letter is viewable (during review and when completed), and must be viewable on the public website for the ACOE.
35255	Cover Letter template selection and editing	When completing the Final Recommendation Task, the letter template that is populated must be based on the Disposition Status selected. When "Acknowledge GP Registration" is selected, the Acknowledgement letter template should be provided

		to the reviewer. When "Withdrawal GP Registration" is selected, the Withdrawal letter template should be provided to the reviewer. When "Deny GP Registration" is selected, the Denial letter template should be provided to the reviewer.
34222	Update to Final Recommendation and Final disposition tasks and letter templates	Add "Recommended Disposition" to Final Recommendation Task. Word Changes for Disposition: "Final Disposition" changed to "Recommended Disposition" "ACCEPT" Changed to "Acknowledge Registration" Add option "Acknowledge Registration-FERC Natural Gas Act" "DENY" Changed to "Deny Registration" Add option "Deny Registration-FERC Natural Gas Act" "WITHDRAW" changed to "Withdraw Registration" Letter Template Displayed Should Change, or be generated based on the "Recommended Disposition" Selected below: "Acknowledge Registration" -USE- "Ch105_08_GP_Acknowledgement_revMar2020_e_permitting_Version_March2020" provided "Acknowledge Registration-FERC Natural Gas Act" – USE – "CH105_13_GP_Ack_FERC_mar2020_epermit" "Withdraw Registration" -USE-"Ch105_03-05_Withdrawl_Of_Incomplete_App_Mar2020_e-Permitting_Ver" provided "Deny Registration" -USE- "Ch105_06_Denial_Of_Application_revMar2020_e-Permitting_Version_March2020" provided "Deny Registration-FERC Natural Gas Act" – USE- "CH105_14_GP_Denial_FERC_mar2020_epermit" NOTE: Letter Markups for IT provided for each letter referenced that contain instructions
39324	Advanced Search and Workbox to clearly define 'Region'	On advanced search there is a field labeled 'county' , update this to "Site Location County" On the Regional/District Office Overview tab, the top item says "Filtered By"; update this to "Filtered By Reviewing Office"
42228	Update to correction notice creation page, addition of type	Correction notice now has a selection of Correction Type, either technical or admin. Additionally, there are 2 options – Only Minor Deficiencies and Include PDG strike
32275	Update Letter Templates to reflect online permitting	Upload the Withdrawal and Denial Templates for use, and update the GP Acknowledgement template. All will be provided Update Letter Templates to reflect online permitting. Review. The Authorization letter states that the authorization package and registration form are attached, when they are not, they are just online.
41704	Correction Notice verbiage to be added to Correction page on External side	Currently, the standard language in the deficiency letters is only being conveyed to the applicant/consultant in the email generate by the ePermitting system. We want to move this language from the notice email into the ePermitting system itself.

For Chapter 105, none of the standard language from the eligibility deficiency letter is not conveyed to the applicant/consultant by the system, it is only conveyed if the review staff insert it into the blank text box.

For example, if a submission is being deemed incomplete (not minor deficiencies), they would get the language:

"Your submission has been reviewed and determined to be incomplete. The list below identifies the items that must be included in your resubmittal. The Pennsylvania Erosion and Sediment Pollution Control Program Manual (E&S Manual) and the Pennsylvania Stormwater Best Management Practices Manual (BMP Manual) include information that may aid you in responding to some of the items listed below. The items are based on applicable laws and regulations, and the guidance sets forth the DEP's preferred means of satisfying the applicable regulatory requirements. Please note that pursuant to 25 Pa. Code § 102.6(c)(2), this information must be received by the identified Due Date or your submission may be considered withdrawn."

This language would be placed just below the "Correction Checklist" header liner. This would ensure that the applicant and consultant are fully aware of what has happened (i.e., deemed incomplete), when their response is due (by pointing back to the Due Date), and what happens if they don't respond.

The language would change based upon whether it is a completeness or technical deficiency (correction notice) and whether or not the deficiencies are only minor items (this allows us the flexibility to try and work small items out, which is in the PRP/PDG Policy).

Chapter 105 would also include its necessary eligibility deficiency language in the correction notice, similar to Ch. 102. This is a critical item for Go Paperless for 105. This is a critical item for a successful Go Live for Chapter 102.

Mining

ID	Title	Description
24024	A reviewer will have a bond verification task activity to complete	A reviewer will have a bond verification task activity to complete
40866	Bond Request Task update Bond submittal due date label	Update Bond Submittal Due Date label to "Bond Submittal Due Date (default of 120 business days)"
40865	Bond Request email notification	When the reviewer completes the bond request task, a notification should be sent to the operator The subject line of the email: "Notice of Bond Request for <Permit Number>" The body of the email should say: "Dear Applicant, We have completed the technical review of your application for Permit No. <Permit Number>. Before a permit can be issued, you must provide the required bond. Please enter the bond information into the Bond Submittal Form module that is now available in your ePermit application. Once

ID	Title	Description
		the Bond Submittal Form module is completed return the application to the Department by pressing the "Pay and Submit" button. If you requested financial guarantee bond the initial financial guarantee payments will be required to be paid when you press the "Pay & Submit" button. The bond amount requested at this time is based on the bond rate guidelines in effect at the time the bond request was made. If the bond rate guidelines change prior to your bond submission be advised that the required bond amount due will change. The bond is required to be submitted by \<Due Date>. If you have any questions, please contact \<Lead Reviewer Name> at \<Lead Reviewer Office Phone #> or \<LR Email Address> to discuss your concerns. Sincerely, \<District Mining office Name> District Mining Office Bureau of District Mining Operations"
35099	Collateral Details for Mining Bonding Internal and External	Collateral Details for Mining Bonding Internal and External

Oil & Gas Subsurface

ID	Title	Description
33802	Draft permit to display change of pilot hole horizontal/vertical ==Not ready for UAT today 8/24==	When doing a UDOW alteration, and changing the well from a vertical pilot to a horizontal, the draft permit should say "horizontal" in the well configuration, but it still says "vertical". The actual issued permit is correct, however.
41433	Adding application summary to all remaining authorization types	All remaining auth types, including renewal --Add Application Summary. For renewal - it must pull the wellbore data from the most recent authorization detail so that it can be reviewed. Also, add the configuration of wellbore (vertical/horizontal) to all the application summary items

Oil & Gas Surface

ID	Title	Description
16090	Correction Notice - Add additional information and also email authorized consultants	Subject: Notice of Application Deficiencies for ESCGP3 - \<Project Name> - Auth No. \<Authorization ID Number> Body: Dear Applicant,

| | | The Department has reviewed your application submitted electronically on <Date Submitted> and has determined that deficiencies exist and must be revised to continue review of this application.

Please use the link below to find the application online, where you'll be able to view the Correction Notification letter explaining the reason(s) for this decision.

http://epedcdvwbmsA001/ePermitting/

Should you have any questions regarding the identified deficiencies, please contact the <Lead Reviewer> at <Lead Reviewer Phone #> or <Lead Reviewer email> to discuss your concerns or to schedule a meeting. Failure to respond to all the deficiencies by <Correction Due Date> may result in application rejection or denial.

Sincerely,

Bureau of Oil & Gas Planning and Program Management |

Storage Tanks

ID	Title	Description
40219	Mailing job to skip those who paid via e-permitting	Mailing job to skip those who paid via e-permitting
40248	Update to Registration Certificate	Update registration report tank details to: | SEQ#	CAPACITY	SUBST	PERMIT TYPE	PERMIT STATUS	AST IN-SVC INSP DUE	AST OUT-OF-SVC INSP DUE	UST OPERATIONS INSP DUE	LINING INSP DUE
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013	1,500	DIESL	OPR	Approved				
014	1,500	GAS	OPR	Approved				
015	1,500	GAS	OPR	Approved				
016	1,500	DIESL	OPR	Approved					
40253	Update to Confirmation Email on New Facility registration	Can we just add a phrase to the first sentence, and delete the second sentence? "Your recent submittal of Storage Tanks Registration/Permitting Application R1053 through the Pennsylvania Department of Environmental Protection's e-permitting application has been processed for the following facility:"

Waste Management

ID	Title	Description
34626	Ability to submit 8700-12 Initial	This includes both the Initial notification as well as the Electronic Manifest Broker Initial notification
40355	Ability to submit 8700-12 Subsequent	This includes both the Subsequent notification as well as the Electronic Manifest Broker Subsequent notification
43056	Internal Staff review of submissions	This includes the ability to review submissions, return for corrections, and to search for and view submissions

Clean Water - *this will not be available in production but is available to test

ID	Title	Description

41386	Cover letter template editing	Data which is not collected from the applicant needs edited into the letter template and sometimes additional verbiage needs to be added. This request is to allow the appropriate template - based on disposition - to be edited.
39376	Change email template to lead reviewer	1. This is an email I received when I assigned myself as a lead reviewer. Please make the changes shown below. From: depgreenporthelpdesk@state.pa.us <depgreenporthelpdesk@state.pa.us> Sent: Thursday, June 11, 2020 12:05 PM To: Furjanic, Sean <sefurjanic@pa.gov> Subject: Please Ignore – Sent from <DEV> Test System : Notice of Task Allocation as Lead Reviewer Dear ~~Sir/Madam~~<Lead Reviewer Name>, You have been assigned as the lead reviewer for ~~a submission~~Permit Application Number <Permit Number> in the ePermit System~~ting~~. Please check your dashboard for details. http://EPEDCTSWBMSA001/ePermitAdmin ~~Sincerely,~~ ~~Southeast Regional Office~~ ~~Bureau of Air Quality~~ 2. In the Submission Notification email template please change "Bureau of Clean Water and Program Management" to "Bureau of Clean Water."
39148	remove requirement for BMPs for peak rate mitigation	Please remove the validation that requires at least one BMP for peak rate mitigation. Peak rate BMPs may not be necessary for some projects so it should be applied as an option rather than a requirement
39164	Request to update line items on Peak Rate Details	Please remove the word "Alternative" from the phrase "Attach the Alternative Rate Calculations" (just because the PCSM Spreadsheet – Rate Worksheet is not submitted does not mean that an alternative design standard is being demonstrated). Also, following each storm event, add "(in)" so that the user knows to enter the values in units of inches.
39165	Request for attachment on Peak Rate Details page	When Yes is selected to "Is a printout of DEP's PCSM Spreadsheet-Rate Worksheet attached?" and the module is saved, the PCSM Spreadsheet-Rate Worksheet should show as a missing required attachment but is not. IT indicates: Peak Rate Details did not have the requirement for an upload. This requirement was captured for volume rate details "If YES, then PCSM Spreadsheet-Volume Worksheet is required to be attached, if NO then Supporting Stormwater Calculations is required to be attached. No template. Either no restriction or allow spreadsheet, word docs, and pdfs"...per another request, also allow "xlsb" document types.
39166	Add Edit button to PCSM/SR Module, Stormwater Analysis – Peak Rate - BMP mitigate peak rate grid	The grid for "Identify all BMPs used to mitigate peak rate differences and provide the requested information.*" is missing an Edit button. If a user makes a mistake or would like to check previously entered information they would have to delete and start over
39257	Request to add a hyphen, add line item, remove template link	Please correct the name of the missing required attachment from "Offsite Discharge Analysis" to "Off-Site Discharge Analysis." Please remove the link to a template (the link is to an FAQ document rather than a template). If possible include the link to the FAQ document in the "Off-Site Discharge Analysis" identifier or add the sentence, "See DEP's FAQ for Off-Site Discharges of Stormwater to Non-Surface Waters" after the "The applicant is

		expected to 1) secure legal authority for the non-surface water discharge if the discharge will be to property not owned by the applicant, and 2) provide for adequate BMPs to prevent accelerated erosion." statement.
39258	add Edit button to Project Type grid in Project Info Module	Please add an Edit button to the Project Type grid in Project Info Module to allow editing of previously saved NAICS codes.
39260	Request to remove line item from E&S Module	There are two instances of the same question in the E&S Module: "The E&S Plan has been planned, designed, and will be implemented to be consistent with the PCSM Plan.*" Please delete the second duplicate question
39261	Request to update fees for Phila Beaver Forest counties	When the project is solely located in the following counties, the Administrative Filing Fee should be $500 for a new authorization and shown on the Application Fee module: Philadelphia, Beaver, and Forest. In addition, the following sentence should not be displayed below the grid: "Filing Fee is to be submitted to the appropriate County Conservation District."
39696	remove line item from E&S Module	External entering major amendment. On the E&S module the first box just says "Explain" This should be clearer as to what is wanted here. *this was on the mock-ups but it is a hold over from previous versions. The Explain* and its multiline text box can be deleted.
39701	correction notice history tab on external side	The applicant needs to be able to see the history of the correction notices, just like the reviewer sees. A new tab should be placed on the application's dashboard for this
39368	2-yr/24-hr storm event (inches) line should not be a negative number	The 2-yr/24-hr storm event (inches) line should not be a negative number.
41704	Correction Notice verbiage to be added to Correction page on External side	Currently, the standard language in the deficiency letters is only being conveyed to the applicant/consultant in the email generate by the ePermitting system. We want to move this language from the notice email into the ePermitting system itself. For Chapter 105, none of the standard language from the eligibility deficiency letter is not conveyed to the applicant/consultant by the system, it is only conveyed if the review staff insert it into the blank text box. For example, if a submission is being deemed incomplete (not minor deficiencies), they would get the language: "Your submission has been reviewed and determined to be incomplete. The list below identifies the items that must be included in your resubmittal. The Pennsylvania Erosion and Sediment Pollution Control Program Manual (E&S Manual) and the Pennsylvania Stormwater Best Management Practices Manual (BMP Manual) include information that may aid you in responding to some of the items listed below. The items are based on applicable laws and regulations, and the guidance sets forth the DEP's preferred means of satisfying the applicable regulatory requirements. Please note that pursuant to 25 Pa. Code § 102.6(c)(2), this information must be received by the identified Due Date or your submission may be considered withdrawn." This language would be placed just below the "Correction Checklist" header liner. This would ensure that the applicant and consultant are fully aware of what has happened (i.e., deemed incomplete), when their response is due (by pointing back to the Due Date), and what happens if they don't respond. The language would change based upon whether it is a completeness or technical deficiency (correction notice) and whether or not the deficiencies are only minor

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