Connecting to a Webex Webinar as an Attendee

This walk through shows connecting to Webex using Google Chrome as the Internet Browser on a Microsoft Windows operating system. Google Chrome is recommended, but if Internet Explorer is used the experience may not follow these steps exactly. Additionally, Mac users may also have an experience that does not follow these steps exactly.

1) Click the WebEx link from the Department website.

April 23, 2020 Special Joint Informational Session

Event: Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program

Event address for attendees ↗

Date and time: Thursday, April 23, 2020 1:00 pm Eastern Daylight Time (New York, GMT-04:00)

Duration: 1 hour 30 minutes

Audio conference: United States Toll +1-415-655-0003 Show all global call-in numbers ↗ Access code: 791 722 579

2) Click on "Register" in the place noted by the red arrow.

Event Information: Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program

Registration is required to join this event. If you have not registered, please do so now.

Event status:	Not started (Register)
Date and time:	Thursday, April 23, 2020 1:00 pm
	Eastern Daylight Time (New York, GMT-04:00)
	Change time zone
Duration:	2 hours
Description:	

By joining this event, you are accepting the Cisco Webex Terms of Service and Privacy Statement.

Join Event Now

You cannot join the event now because it has not started.

Registration ID:	
Event password:	••••••

Join Now

Join by browser   *NEW!*

If you are the host, start your event.

Please see your registration confirmation for the registration ID and event password. If you lost your registration ID, click here to have it sent to you again.

3) Enter your name and information and then hit "Submit" (Red Arrow).

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Register for Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program

Please complete this form to register for the event. An asterisk (*) indicates required information.

Please answer the following questions.

* First name:	Allen	* Last name:	Landis
* Email address:	████@gmail.com	Title:	
* Confirm email address:	████@gmail.com		
Company:	PA DEP		
State/province:	PA		

Submit   Cancel

4) You will get a confirmation screen. You can click "Done".

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CISCO Webex

Registration Confirmed

Thank you for registering.

You are now registered for the event: **Special Joint Informational Meeting: Carbon Dioxide Budget Trading Program**

You will receive a confirmation email message that contains detailed information about joining the event.

The event will start at 1:00 pm New York Time on April 23, 2020.
Please join the event on time.

Done

5) After you submit, you will receive an email with an invite to join the meeting. The day of the meeting, you can click on that the green bubble "Join event" (orange arrow) to view the webinar or dial in via phone with the number below the "Join event" button (Red Arrow) and use the "Event number (access code)" (Blue Arrow).

Your registration was approved for the following Webex event.

Host: Darek Jagiela (djagiela@pa.gov)
Event number (access code): 791 722 579
Registration ID: 278206
Event password: NgJPc5xbW94

Thursday, April 23, 2020 1:00 pm, Eastern Daylight Time (New York, GMT-04:00)

Join event

Join the audio conference only
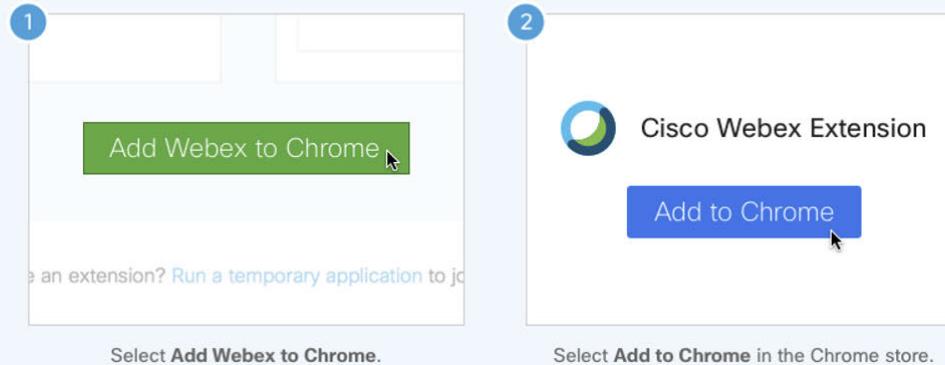+1-415-655-0003 United States Toll
Global call-in numbers

Click the Join button

6) When the page loads, click the <u>Run a temporary application</u> link
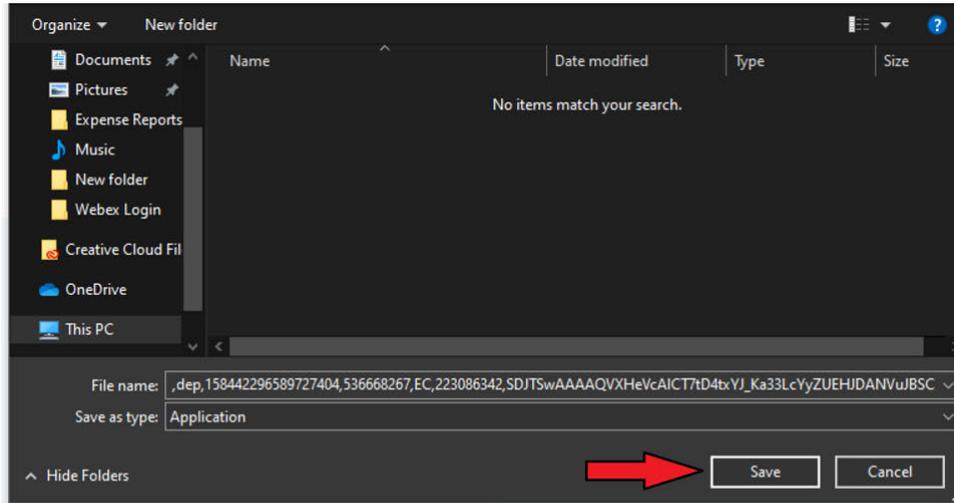

Step 1 of 2: Add Webex to Chrome

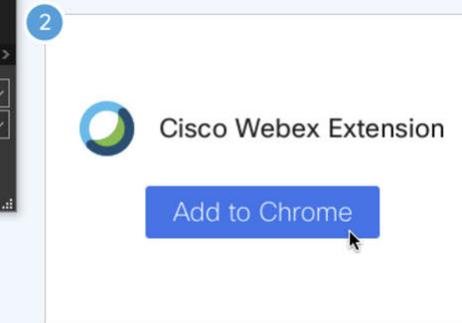Follow this one-time process to join all Webex meetings quickly.

① | ②

Add Webex to Chrome

Cisco Webex Extension

Add to Chrome

an extension? Run a temporary application to jo

Select **Add Webex to Chrome**. | Select **Add to Chrome** in the Chrome store.

Add Webex to Chrome

Don't want to use an extension? Run a temporary application ⭠ meeting.

7) Save the temporary application file to your computer

8) Double click the temporary application from your chrome download bar or from the location on your pc where you saved it

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Step 1 of 2: Add Webex to Chrome

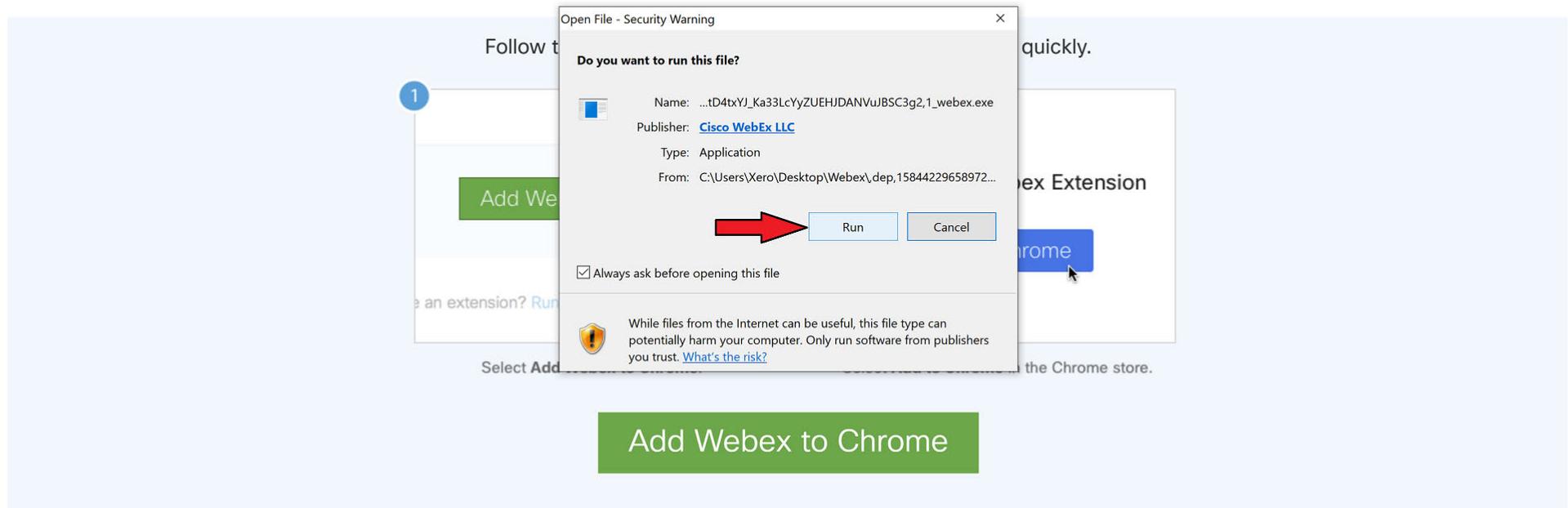Follow this one-time process to join all Webex meetings quickly.

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② Cisco Webex Extension

Add to Chrome

Select **Add to Chrome** in the Chrome store.
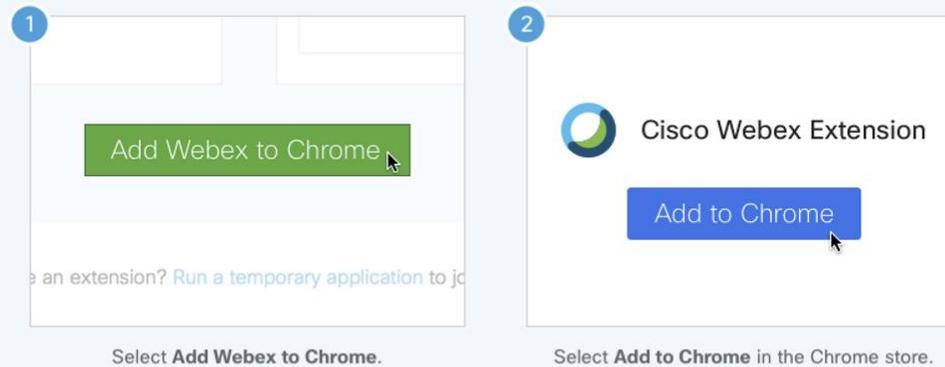
Add Webex to Chrome

Don't want to use an extension? Run a temporary application to join this meeting.

,dep,15844229658....exe   Show all

9) Click <u>Run</u> on the security prompt that opens