



## AGRICULTURAL OPERATION REFERRAL FORM

Date: \_\_\_\_\_

Farm ID: \_\_\_\_\_

To: \_\_\_\_\_  
 Name

\_\_\_\_\_  
 (Regional or Central DEP office)

From: \_\_\_\_\_  
 Name

\_\_\_\_\_  
 (Conservation District)

Operation Information

Owner/Operator Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Location Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ Latitude/Longitude: \_\_\_\_\_

Receiving Stream: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

This referral is regarding:

- |  |   |
|--|---|
| <input type="checkbox"/> Lack of Manure Management Plan (Chapter 91)                   | <input type="checkbox"/> Lack of Ag E&S Plan (Chapter 102)                                  |
| <input type="checkbox"/> Active Pollution Event<br>(Please describe in comments below) | <input type="checkbox"/> Other Water Quality Concern<br>(Please describe in comments below) |

COMMENTS:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The following items are attached as part of this referral (please include all available information):

1. A chronology of related events leading to the request for DEP action.	<input type="checkbox"/>
2. All site inspection reports and investigation forms regarding the violation.	<input type="checkbox"/>
3. All written correspondence sent to and received from the owner/operator regarding the violation.	<input type="checkbox"/>
4. Summary of verbal communications with the owner/operator regarding the violation, including phone calls and personal visits.	<input type="checkbox"/>
5. Supporting documentation (e.g., photographs, previous violations, etc.) to help DEP understand the violation.	<input type="checkbox"/>
6. Documentation regarding enforcement actions taken (or pending) by other agencies, including contact and agency names.	<input type="checkbox"/>
7. A brief description of actions taken by the owner/operator demonstrating efforts at compliance. (If Applicable.)	<input type="checkbox"/>
8. A brief description of actions taken by the owner/landowner indicating unwillingness to comply. (If Applicable.)	<input type="checkbox"/>
9. List and brief description of related communications between the conservation district staff and other interested/involved parties (e.g., PDA, PA F&BC, and legislators). (If Applicable.)	<input type="checkbox"/>
10. Letter from the District Chairman or District Manager referring the case for DEP action. (As Appropriate.)	<input type="checkbox"/>