

Commonwealth Of Pennsylvania
Department of Environmental Protection
State Board for Certification of Sewage Enforcement Officers

2009 ADDITIONAL EXAMINATION ANNOUNCEMENT

The State Board for Certification of Sewage Enforcement Officers (Board) and the Department of Environmental Protection (Department) have scheduled additional dates and a location change for the 2009 Sewage Enforcement Officers (SEO) examinations. To qualify to sit for the certification examination, all SEO candidates must complete the Pre-Certification Academy, which consists of 6 days of training over 2 weeks. Examination applications must be received (not postmarked) by the Board, complete and correct by close of business on the deadlines indicated. Applications received after these dates will not be considered for examination. Applications that do not contain all the necessary required information will be returned and will not be considered eligible for the examination. The 2009 examinations are as follows:

May 1, 2009 10 th fl. conference room Department of Environmental Protection, RCSOB 400 Market St., Harrisburg, PA 17105	Exam time 9:00 a.m. to 12:30 p.m. Registration at 8:30 Examination Application Deadline: April 8, 2009
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July 17, 2009 10 th fl. conference room Department of Environmental Protection, RCSOB 400 Market St., Harrisburg, PA 17105	This location changed from the original announcement Exam time 9:00 a.m. to 12:30 p.m. Registration at 8:30 Examination Application Deadline: June 17, 2009
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September 9, 2009 12 th fl. conference room Department of Environmental Protection, RCSOB 400 Market St., Harrisburg, PA 17105	Exam time 9:00 a.m. to 12:30 p.m. Registration at 8:30 Examination Application Deadline: August 10, 2009
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The July 2009, Pre-Certification Academy in State College has been cancelled. The July 17, 2009 exam location has changed from State College to the Department of Environmental Protection, RCSOB, 10th floor conference room, 400 Market Street, Harrisburg.

To qualify to sit for the certification exam, all Sewage Enforcement Officers (SEO) candidates must complete the SEO pre-certification academy, which consists of six days of training spread over two weeks. There is only one SEO Pre-Certification Academy scheduled at this time and the dates are May 5-7 and May 12-14, 2009 at PSATS in Enola.

For information on SEO training, contact the Pennsylvania State Association of Township Supervisors, 4855 Woodland Dr., Enola PA 17025, and telephone number 717-763-0930.

The Sewage Enforcement Officer written examination contains multiple-choice questions covering planning requirements, administration and enforcement of the permit program and technical criteria for soils and disposal systems with a 3.5-hour time limit. The passing grade is 50 percent correct responses in each subject area and an overall minimum of 70 correct answers on the entire examination. This is an **open book** exam; however, you are not permitted to bring your own materials. All necessary reference materials will be provided at the test site.

Exam applications may be obtained by contacting the Department of Environmental Protection, Certification and Licensing Section, Rachel Carson State Office Building, 400 Market St., P.O. Box 8454, Harrisburg, PA 17105-8454, telephone number 717-787-6045.

Approximately two weeks prior to an examination, applicants will receive an admittance letter from the Certification Board.

If you anticipate the need for a testing accommodation due to a disability, please contact the Board at 717-787-6045 or through PA AT&T Relay Services at 1-800-654-5984 (TDD) to discuss your request. This request must be submitted with your application form.