

Report Instructions for *Workload Report*

1. Overview of Reports

The Weekly Workload Report is designed to show a snapshot view of the well drilling applications received and processed, the inspections performed, violations noted, enforcements accessed and a wells drilled summary.

2. Search Function

YTD REPORT
BEGIN DATE
(MM/DD/YYYY)



YTD REPORT
END DATE
(MM/DD/YYYY)



Used to enter the year to date report beginning and ending date for the Weekly Workload Report. All applications, inspections and wells drilled data that has a date that is greater than or equal to the YTD Report Begin Date and less than or equal to the YTD Report End Date will be shown on the report. In the event that the End Date is a future date, the search will default to today's date. In other words, any data with a date greater than the current date will not be shown on the report.

WEEKLY REPORT
BEGIN DATE
(MM/DD/YYYY)



WEEKLY REPORT
END DATE
(MM/DD/YYYY)



Used to enter the weekly report beginning and ending date for the Weekly Workload Report. All applications, inspections and wells drilled data that has a date that is greater than or equal to the Weekly Report Begin Date and less than or equal to the Weekly Report End Date will be shown on the report. In the event that the End Date is a future date, the search will default to today's date. In other words, any data with a date greater than the current date will not be shown on the report. Generally this date range is used to show the processing that took place for the previous calendar week.

3. Report Section Description

Counts include any Permit that has been submitted during the prior year and issued in the current reporting period. The numbers may fluctuate as we continue to refine and clean up the data in the eFACTS database. The totals in this report will not be the same as the totals on the interactive reports on the website as the website reports have a built in 5 day delay for administrative purposes. There are also applications that have been received at the regional offices that have not been entered in to the efacts database at the time this report was generated and will not be reflected in the totals on this report.

Well Permit Application

Source: eFACTS (Environmental Facility Application Compliance Tracking System)

Applications Received – The number of applications that have been received within the date range of the report. Total is derived from a count distinct of Authorization Identification number that is automatically assigned by the system.

Applications Processed – The number of applications that have been reviewed and otherwise processed within the date range of the report. Total is derived from a count distinct of Authorization Identification number that is automatically assigned by the system.

Permits Issued – The number of applications that have been received, reviewed, accepted as being correct and a drill to operate permit has been issued within the date range of the report. Total is derived from a count distinct of Authorization Id.

Wells Permitted – The number of wells that have been permitted within the date range of the report. Total is derived from a count distinct of Primary Facility Id.

Other – The number of applications that have been returned, withdrawn, denied, or enter in error within the date range of the report. Total is derived from the count of all other than Issued and Pending disposition codes.

ACTIVE WELLS – The number of active wells which includes only those primary facilities that have a status of Active, Regulatory Inactive, or Inactive within the date range of the report. Also, the report only includes the Oil and Gas Drill to Operate authorizations that have a type of DOW, DOWA, DOWAM, DOWDD, DOWDR, DOWIS, DOWO, DOWR, DOWEC and Well registration authorization type of WROW. Any well type of Observation (OB), Storage (ST), Skidded (SKID) will not be included in the report. Total is derived from count distinct of Sub Facility Id.

[Should this be
Primary Facility ID](#)

Marcellus Shale Permit Applications – 2005 to Present

Source: eFACTS (Environmental Facility Application Compliance Tracking System)

Applications Received – The number of Marcellus Shale applications that have been received within the time frame of January 1, 2005 through and including the end date of the report. Total is derived from count distinct of Authorization Id.

Applications in Process – The number of Marcellus Shale applications that have been received, but have not been completely review and processed within the time frame of January 1, 2005 through and including the end date of the report. Total is derived from count distinct of Authorization Id.

Applications Processed – The number of Marcellus Shale applications that have been reviewed and otherwise processed within the time frame of January 1, 2005 through and including the end date of the report. Total is derived from count distinct of Authorization Id.

Permits Issued – The number of Marcellus Shale applications that have been received, reviewed, and accepted as being correct and has been issued within the time frame of January 1, 2005 through and including the end date of the report. Total is derived from count distinct of Authorization Id.

Wells Permitted – The number of Marcellus Shale wells that have been permitted within the time frame of January 1, 2005 through and including the end date of the report. Total is derived from count distinct of primary facility Id.

Other – The number of Marcellus Shale applications that have been returned, denied, returned, withdrawn, enter in error, revoked or replaced within the time frame of January 1, 2005 through and including the end date of the report.

Well Permit Applications In Process

Source: eFACTS (Environmental Facility Application Compliance Tracking System)

Total In Process: The total number of applications that have been received by the regional office for processing that have not been issued, denied, withdrawn or returned. Total is derived from count distinct of Authorization Id.

<60 Days: The number of applications that have been received by the regional office for processing with in a 60 day window that have not been issued, denied, withdrawn or returned. Total is derived from count distinct of Authorization Id.

60 to 195 Days: The total number of applications that have been received by the regional office for processing within a 61 to 195 day window that have not been issued, denied, withdrawn or returned. Total is derived from count distinct of Authorization Id.

>195 Days: The total number of applications that have been received by the regional office for processing outside 195 day window that have not been issued, denied, withdrawn or returned. Total is derived from count distinct of Authorization Id.

Inspections

Source: eFACTS (Environmental Facility Application Compliance Tracking System)

Inspections – The number of Inspections that have been completed by the Oil and Gas Inspectors within the date range of the report. Total is derived from count distinct of Inspection Id.

Wells Inspected – The number of wells that have been inspected within the date range of the report. Total is derived from count distinct of well permit number.

Violations – The number of violations that have been identified during an inspection within the date range of the report. Some wells may be inspected more than once during the time period. Total is derived from count distinct of Violation Id.

Enforcements – The number of enforcements that have been accessed within the date range of the report. Total is derived from count distinct of Enforcement Id.

Penalty Amount – The amount of the penalty that has been determined due to the enforcement that has been accessed within the date range of the report.

Penalty Received – [The amount of the penalty that has been received within the date range of the report.](#)

Wells Drilled

Source: Spud Data Report

2 Years Prior – The number of wells that have been drilled for the previous two (2) years, based on the SPUD date that was reported to DEP by the Operators.

Previous Years – The number of wells that have been drilled for the previous one (1) year, based on the SPUD date that was reported to DEP by the Operators. Total is derived from count distinct of well permit number.

Year-to Date – The number of wells that have been drilled, based on the date range of the report and based on the SPUD date that was reported to DEP by the Operators. Total is derived from count distinct of well permit number.

Week of – The number of wells that have been drilled for the week as denoted by the dates and based on the SPUD date that was reported to DEP by the Operators. Total is derived from count distinct of well permit number.

2005 to Present – The number of wells that have been drilled for the time frame of January 1, 2005 through and including the end date of the report and based on the SPUD date that was reported to DEP by the Operators. Total is derived from count distinct of well permit number.

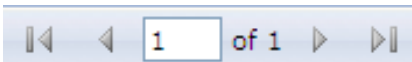
4. Report Controls

View Report

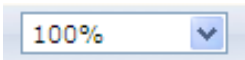
Clicking the View Report button, after making all of your selections, will load the report based on the parameters you selected.

 Loading...
[Cancel](#)

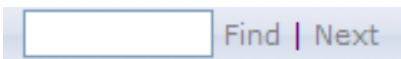
This icon will be displayed while the report is being generated based on the parameters that you have selected. To cancel the report click [Cancel](#). This will cancel report generation and allow you to change your selections.



Used for paging from report page to report page.

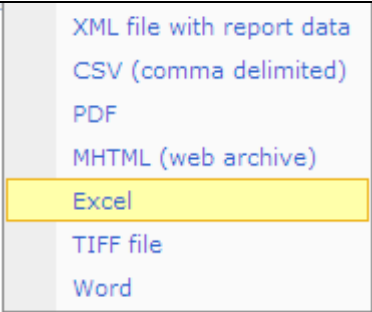


Used to set the size of the report displayed.



Used to search the report for specific information.





Used to select the file type of the report download.



Used to refresh the report based on the earlier selected parameters.



Used to print the current report to your local selected printer.

5. Report Acronyms and Terms	
Acronym or Term	Definition
ACTIVE	<i>A classification of a well that has been permitted, but has never been plugged.</i>
REGULATORY INACTIVE	A classification of a well that has been permitted, started to be drilled, may be completed to depth, but presently is not in production.
INACTIVE	A classification of a well that has been permitted, started to be drilled, may be completed to depth, but presently is not in production.
Client Site	In the Inspections Section, all inspections that has been performed against a client or client site, rather than a well location.
DEP	Department of Environmental Protection
Disposition Codes	A listing of all the valid disposition code that include: DENI – application has been received and was denied during the review process ISSU – application has been received, reviewed and accepted and permit has been issued. PEND - application has been received and is being reviewed RETN - application has been received and returned during the review process WITH - application has been received and withdrawn

	<p>during the review process</p> <p>ERROR – application has been received and has been entered into the database in error</p> <p>REVOK – application has been received and revoked during the review process or after being accepted and permit has been issued.</p> <p>REPL – application has been replaced by the operator</p>
DOW	A Drill and Operate Well authorization/permit type that allows an operator to drill and operate an Oil & Gas Well
DOWA	A Drill and Operate Well Alteration authorization/permit type that allows an operator to drill and operate an Oil & Gas Well with some approved alterations
DOWAM	A Drill and Operate Well Alternate Method authorization/permit type that allows an operator to drill and operate an Oil & Gas Well with some approved alternate method of casing, equipment or venting
DOWDD	A Drill and Operate Well Drill Deeper authorization/permit type that allows an operator to drill deeper than a previously permitted Oil & Gas Well
DOWDR	A Drill and Operate Well Disposal / Enhanced Recovery Well authorization/permit type that allows an operator to drill and operate an Oil & Gas Disposal / Enhanced Recovery Well.
DOWIS	A Drill and Operate Well authorization/permit type that allows an operator to drill and operate an Oil & Gas Well
DOWO	A Drill and Operate Well authorization type that allow an operator to drill and operate an Oil & Gas Well
DOWR	A authorization type that allow an operator to re-drill a previously permitted Oil & Gas Well
DOWEC	A authorization type that allow an operator to drill and operate an Oil & Gas Well with some approved alternate method of casing, equipment or venting
eFACTS	Environmental Facility Application Compliance Tracking System, the database system used by DEP
Enforcement id	A sequential number assigned to each enforcement when the data is entered into the efacts database.
Inspection id	A sequential number assigned to each inspection when the data is entered into the efacts database.
Marcellus Shale	Any well denoted in the efacts database that extend down to the Marcellus Shale formation.
SPUD Data Report	A report available on the website that contains all the SPUD information provided to DEP by the operators using the online database system

Violation id	A sequential number assigned to each violation when the data is entered into the efacts database.
Non Wells	In the Inspections section, this category is for all facilities that are in efacts that are erourously classified as a fascility type of OGL (oil and gas location) and subfacility OGW (oil and gas well).
WROW	A special authorization which, prior to June 15, 1985, allowed an unpermitted, unregistered Oil and Gas Well to be registered with DEP and allowed the operator to operate the well.

6. Questions and Comments

To contact the Office of Oil & Gas Management with questions or comments regarding the interactive reports or the modifications, click [here](#) .