

Sample Applicant, Inc.
1234 Resource Lane
Anywhere, PA 12345
(000) 555-1212

September 15, 2021

Department of Environmental Protection
2021 EE Grants Program
Harrisburg, PA 17101

RE: Letter of Commitment for Engaging Communities in Climate Change Projects

The Sample Applicant Inc. is submitting this letter of Commitment to support its 2022 Environmental Education Grant proposal, *Engaging Communities in Climate Change Projects*.

The Sample Applicant Inc. is committing project funding in the amount of \$1,050 as follows:

Cash: Staff Wages/benefits for project promotion and delivery of 2 Community field day programs (\$1000: 50 hours @ \$20/hour)

In-Kind: Mileage encumbered while traveling to program sites (\$50: 100 miles @ \$0.50/mile)

Thank you for considering our 2022 Environmental Education Grant proposal.

Sincerely,



Sylvia P. Nage, President
Sample Applicant, Inc.